

**REGULAR TERM
REGULAR SESSION
DECEMBER 13, 2022**

On this the 13th day of December, 2022, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

| | |
|--------------|---------------|
| Jill Sklar | County Judge |
| Wayne Hunt | Comm. Pct. #1 |
| Wayne Bubela | Comm. Pct. #2 |
| Glenn Martin | Comm. Pct. #3 |
| Dennis Karl | Comm. Pct. #4 |
| Kate Brooks | County Clerk |

At which time the following proceedings were had:

Invocation and Pledge

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

The minutes from November 7, 2022, November 22, 2022, November 29, 2022 and November 29, 2022 were submitted. Please note there was a change to the November 7th minutes.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the minutes. Motion carried.

Consider budget amendments, line-item transfers and revenue certification for FY2022 and FY 2023 Budget, and take any necessary action.

There were none.

Approve applications for Board of Directors Positions for Emergency Service District #1, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve applications for Board of Directors Positions for Emergency Service District #1 from Nathan Sappington and Richard Koch. Motion carried.

Clerk's Note: A copy of the appointment letter on file among exhibits of Commissioners' Court.

Approve applications for Board of Directors Positions for Emergency Service District #2, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve applications for Board of Directors Positions for Emergency Service District #2 from Jamie Stuhrenberg and Gary Brady. Motion carried.

Clerk's Note: A copy of the appointment letter on file among exhibits of Commissioners' Court.

Approve applications for Board of Directors Positions for Emergency Service District #3, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve applications for Board of Directors Positions for Emergency Service District #3 from James Curlee and David Bell. Motion carried.

Clerk's Note: A copy of the appointment letter on file among exhibits of Commissioners' Court.

Consider Texas Association of Counties Cybersecurity Course Enrollment for 2023, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Texas Association of Counties Cybersecurity Course Enrollment for 2023. Motion carried.

December 13, 2022

Re-consider Amendment 2 to the Inmate Telephone Service Agreement with ICSolutions, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the Amendment 2 to the Inmate Telephone Service Agreement with ICSolutions adding an extended term of November 30, 2026 and attaching the NASPO agreement. Motion carried.

Clerk's Note: A copy of the amendment on file among exhibits of Commissioners' Court.

Consider FY 2023 County Assistance Program through Texas Department of Transportation, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the FY 2023 County Assistance Program through Texas Department of Transportation in the amount of \$24,977.00 for Recycled Asphalt Product (RAP.) Motion carried.

Ratify Sales Order Agreement to purchase Elections equipment from Election Systems & Software.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to Ratify Sales Order Agreement to purchase Elections equipment from Election Systems & Software to be paid out of HAVA funds. Motion carried.

Clerk's Note: A copy of sales order agreement on file among exhibits of Commissioners' Court.

Consider deputizing Jackie Hudson as deputy clerk in the County Clerk's Office, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve to deputize Jackie Hudson as deputy clerk in the County Clerk's Office. Motion carried.

Consider Addendum to Positive Pay Service Agreement with Prosperity Bank, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the Addendum to Positive Pay Service Agreement with Prosperity Bank and authorize Mary Horton to sign. Motion carried.

Clerk's Note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider proposal from Harris County Radio Services (TxWarn) for baseline tower inspection for Jackson County Communication tower, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin to enter into agreement with Harris County Radio Services (TxWarn) for baseline tower inspection for Jackson County Communication tower and to be paid out of ARPA funds. Motion carried.

Clerk's Note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider proposal from McFarlin Tower Construction, LLC for tower climb for baseline inspection for Jackson County Communication tower, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Hunt, to approve A proposal in the amount of \$3,000 from McFarlin Tower Construction, LLC for tower climb for baseline inspection for Jackson County Communication tower and to be paid out of ARPA funds. Motion carried.

Clerk's Note: A copy of proposal on file among exhibits of Commissioners' Court.

Consider AT&T proposal for point to point data solution for fiber from 115 W. Main St., Edna, Texas to 15503 Brown Road, Tomball, Texas, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the AT&T proposal for point to point data solution for fiber from 115 W. Main St., Edna, Texas to 15503 Brown Road, Tomball, Texas with a base amount of \$1057.80 to come of ARPA funds Motion carried.

Clerk's Note: A copy of proposal on file among exhibits of Commissioners' Court.

Consider Comprehensive Communication Services, LLC proposal for Peplink P25 Backhaul for Jackson County Communication tower for back-up connection to TxWarn core in Tomball, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the procurement for Comprehensive Communication Services, LLC proposal for Peplink P25 Backhaul for Jackson County Communication tower for back-up connection to TxWarn core in Tomball in the amount of \$8,985.00 to come out of ARPA funds. Motion carried.

Clerk's Note: A copy of the quote on file among exhibits of Commissioners' Court.

Consider the purchase of additional equipment needed for the dispatch upgrade project, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the purchase of additional equipment needed for the dispatch upgrade project in the amount of approximately \$6,100.00 from ARPA funds. Motion carried.

Consider Jackson County Road Special Use Agreement with Ganado Solar Project, LLC on County Roads 260 and 261, Precinct 2, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the Jackson County Road Special Use Agreement with Ganado Solar Project, LLC on County Roads 260 and 261, Precinct 2. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

Receive and ratify Performance Statement Amendment No. 4 to the CDBG-DR Grant # 20-065-096-C267 changing the final budget and extending the grant by two months, and take any necessary action.

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the extension of the CDBG-DR Grant # 20-065-096-C267 by two months. Motion carried.

Consider of Agreement with Pattillo, Brown & Hill, LLP for County Financial and Single Audit for the Year Ended September 30, 2022.

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the agreement with Pattillo, Brown & Hill, LLP for County Financial and Single Audit for the Year Ended September 30, 2022 in an amount not to exceed \$44,000.00. Motion carried.

Consider of Agreement with Pattillo, Brown & Hill, LLP for Juvenile Probation Audit for the Grant Year Ended August 31, 2022.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the agreement with Pattillo, Brown & Hill, LLP for Juvenile Probation Audit for the Grant Year Ended August 31, 2022 in the amount of \$3,500.00. Motion carried.

Consider approval of Fair Housing Resolution, and take any necessary action.

A motion was made by Judge Sklar and seconded by Comm. Hunt, to Table agenda item. Motion carried.

Consider Building Bridge Redeemer Round Up Afterschool Program Grant Donation Receipt of \$10,000.00, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve Building Bridge Redeemer Round Up Afterschool Program Grant Donation Receipt of \$10,000.00. Motion carried.

Clerk's Note: A copy of donation letter on file among exhibits of Commissioners' Court.

Consider Building Bridge Ganado First Baptist Pow Wow Afterschool Program Grant Donation Receipt of \$10,000.00, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve Building Bridge Ganado First Baptist Pow Wow Afterschool Program Grant Donation Receipt of \$10,000.00. Motion carried.

Clerk's Note: A copy of donation letter on file among exhibits of Commissioners' Court.

Receive map of Ganado Cemetery Association East, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to receive map of Ganado Cemetery Association East have entered into court records. Motion carried.

Clerk's Note: A copy of the map on file among exhibits of Commissioners' Court.

December 13, 2022

Ratify change order 1 for Carancahua bay boat ramp dredging.

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to Ratify change order 1 and approve the extension of 15 days for Carancahua bay boat ramp dredging. Motion carried.

Clerk's Note: A copy of the change order on file among exhibits of Commissioners' Court.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were three court orders.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to pay the County and Precinct bills and court orders. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Martin, and seconded by Comm. Hunt to approve the payroll changes. Motion carried.

**COMMISSIONERS'
COURT
PAYROLL CHANGES**

December 13, 2022

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>TYPE OF CHANGE</u> | <u>HOURLY FROM:</u> | <u>HOURLY TO:</u> | <u>EFFECTIVE DATE</u> |
|------------------|-------------------|---------------------------|---------------------|-------------------|-----------------------|
| Drastata, Kelley | District Clerk | Re-evaluation of position | \$18.40 | \$18.95 | 12/10/2022 |
| Smith, Dakota | Sheriff | Part time | \$0.00 | \$25.00 | 12/14/2022 |
| Smith, Dakota | Sheriff | Full time | \$25.00 | \$25.00 | 12/24/2022 |
| Dodds, Camelia | Jail | Part time | \$0.00 | \$10.00 | 12/02/2022 |
| Morris, Donald | Jail | Part time | \$0.00 | \$19.72 | 12/05/2022 |
| Morris, Donald | Jail | Full time | \$19.72 | \$19.72 | 12/10/2022 |
| Omecinski, James | Jail | Retirement | \$28.73 | \$0.00 | 12/09/2022 |
| Timberlake, Tara | Jail | Position change | \$22.52 | \$28.73 | 12/10/2022 |
| Cook, Joe | Precinct #1 | Retirement | \$23.28 | \$0.00 | 12/31/2022 |
| Kubecka, Aaron | Precinct #3 | Full time | \$18.00 | \$20.00 | 12/10/2022 |
| White, Larry | Precinct #3 | Retirement | \$23.86 | \$0.00 | 12/31/2022 |
| Zarate, LeRoy | Precinct #3 | Position change | \$23.86 | \$25.98 | 12/10/2022 |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>TYPE OF CHANGE</u> | <u>BI-WEEKLY FROM:</u> | <u>BI-WEEKLY TO:</u> | <u>EFFECTIVE DATE</u> |
|---------------|----------------------|-----------------------|------------------------|----------------------|-----------------------|
| Smith, Dakota | Commissary Telephone | Full time | \$0.00 | \$11.53 | 12/24/2022 |

Consider Resolution to commit local funds to Community Development Block Grant Disaster Recover (CDBG-DR) Project with the General Land Office (GLO), State Contract 20-065-096-C267, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve the resolution to commit local funds to Community Development Block Grant Disaster Recover (CDBG-DR) Project with the General Land Office (GLO), State Contract 20-065-096-C267 in the amount of \$79.18 for administration. Motion carried.

Consider membership in the Sheriff Association Cooperative, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to enter into a membership with the Sheriff Association Cooperative. Motion carried.

Receive various county reports, news and information.

It was reported that a new Deputy with a K9 would be starting patrol this week.

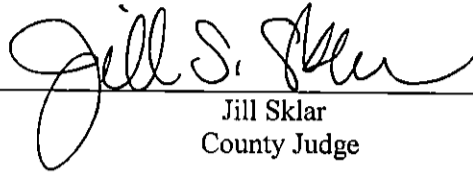
Court was reminded that the next Commissioners' Court would be held on December 27, 2022.

December 13, 2022

ADJOURNMENT


A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 10:01 a.m.
Meeting **ADJOURNED**

APPROVED this the 27th day of December 2022.



Jill Sklar
County Judge

ATTEST:



Katherine R. Brooks, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

December 13, 2022