

**REGULAR TERM
REGULAR SESSION
DECEMBER 12, 2016**

On this the 12th day of December, 2016, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from November 28, 2016 were submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes.

Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2016 and FY 2017 Budget, and take any necessary action

There were none.

Consider changing Commissioners' Court date from December 26, 2016 to December 22, 2016, and take any necessary action

It was noted that December 26, 2016 fell on a county holiday.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to change Commissioners' Court date from December 26, 2016 to December 22, 2016. Motion carried.

Consider appointing Director Positions for Emergency Service District #1, and take any necessary action

Judge Simons advised the Court that there were no other applications submitted.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to reappoint Fred Jalufka, Colleen Rozsypal and Nathan Sappington to the Director Positions for Emergency Service District #1. Motion carried.

Consider appointing Emergency Service District #2, and take any necessary action

Judge Simons advised the Court that there were no other applications submitted.

A motion was made by Comm. Karl, seconded by Comm. Belicek, to reappoint Jamie Stuhrenberg and Gary Brady to the Director Positions for Emergency Service District #2. Motion carried.

Consider appointing Emergency Service District #3, and take any necessary action

Judge Simons advised the Court that there were no other applications submitted.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to reappoint James P. Curlee and David Bell to the Director Positions for Emergency Service District #3. Motion carried.

Consider appointment to Appraisal District Board of Directors for 2-year term ending December 31, 2018, and take any necessary action

Judge Simons advised the Court that Larry Deyton and the Tax Assessor/Collector were currently serving in these positions.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to reappoint Larry Deyton to the Appraisal District Board of Directors for a 2-year term ending December 31, 2018. Motion carried.

Consider the Payment Card Industry (PCI) Standards of Self Compliance Questionnaire as required for Texas.gov partner agencies (Texas Online Registration Renewal: IVTRS), and take any necessary action

It was noted that this was an annual requirement.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Payment Card Industry (PCI) Standards of Self Compliance Questionnaire as required for Texas.gov partner agencies (Texas Online Registration Renewal: IVTRS). Motion carried.

Clerk's note: A copy of questionnaire on file among exhibits of Commissioners' Court.

**REGULAR TERM
REGULAR SESSION
DECEMBER 22, 2016**

On this the 22nd day of December, 2016, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Tracey Burttschell	Deputy County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from December 12, 2016 were submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes.

Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2016 and FY 2017 Budget, and take any necessary action

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to approve the budget amendments. Motion carried.

Budget amendments as follows:

12-23-2016 11:24 AM		BUDGET ADJUSTMENT REGISTER					PAGE: 1	
PACKET: 0000-12/22/16								
BUDGET CODE: CB-Current Budget								
FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE	

Budget Adj. # 001524								
10 450-4041	12/22/2016	MOVE TO FT AS APPV	2,500.00-	34,527.00	0.00	32,027.00	28,031.98	
SALARY, DEPUTIES								
DEPT: DISTRICT CLERK								
10 450-4180	12/22/2016	MOVE TO FT AS APPV	2,500.00	0.00	0.00	2,500.00	2,003.35	
SALARY, PART-TIME SECRETARIES								
DEPT: DISTRICT CLERK								

Budget Adj. # 001525								
10 450-4210	12/22/2016	2016 TAX STATEMENTS	500.00-	9,300.00	0.00	8,800.00	7,146.28	
OFFICE SUPPLIES & EXPENSES								
DEPT: TAX ASSESSOR/COLLECTOR								
10 450-4585	12/22/2016	2016 TAX STATEMENTS	500.00	4,700.00	0.00	5,200.00	21.72	
TAX ROLLS & RECEIPTS								
DEPT: TAX ASSESSOR/COLLECTOR								

Budget Adj. # 001526								
10 501-4445	12/22/2016	COVER 4 YR BOND	160.00-	400.00	0.00	240.00	240.00	
SUPPLIES, LAW ENFORCEMENT								
DEPT: CONSTABLE PRECINCT NO 1								
10 501-4710	12/22/2016	COVER 4 YR BOND	160.00	170.00	0.00	330.00	152.30	
INSURANCE/FONDS								
DEPT: CONSTABLE PRECINCT NO 1								
10 502-4445	12/22/2016	COVER 4 YR BOND	160.00-	400.00	0.00	240.00	80.24	
SUPPLIES, LAW ENFORCEMENT								
DEPT: CONSTABLE PRECINCT NO 2								
10 502-4710	12/22/2016	COVER 4 YR BOND	160.00	170.00	0.00	330.00	152.30	
INSURANCE/FONDS								
DEPT: CONSTABLE PRECINCT NO 2								

Budget Adj. # 001527								
41 611-4381	12/22/2016	COVER EXPENDITURES	1,453.00-	43,600.00	4,957.00-	55,190.00	55,190.00	
PAID MATERIALS, C/O								
DEPT: R & B # 1								
41 611-4785	12/22/2016	COVER EXPENDITURES	158.00	1,500.00	0.00	1,658.00	0.10	
UNIFORMS								
DEPT: R & B # 1								
41 611-4500	12/22/2016	COVER EXPENDITURES	1,295.00	0.00	0.00	1,295.00	0.00	
CAPITAL OUTLAY								
DEPT: R & B # 1								

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001528							
80 620-4950	12/22/2016	LEGAL AGS-FBO & LEA UNCLASSIFIED DEPT: AIRPORT	156.00-	2,388.00	0.00	2,832.00	0.11
80 620-4375	12/22/2016	LEGAL AGS-FBO & LEA PARTS, SUPPLIES, REPAIRS DEPT: AIRPORT	157.00-	2,309.00	0.00	2,152.00	2,152.00
80 620-6310	12/22/2016	LEGAL AGS-FBO & LEA OFFICE SUPPLIES & EXPENSES DEPT: AIRPORT	313.00	200.00	0.00	513.00	141.80
Budget Adj. # 001529							
10 336-1308	12/22/2016	CERTIFY & BUDGET CDA SUPPLEMENT (FORM) DEPT: STATE SHARED REVENUES	2,873.53	0.00	0.00	2,873.53-	2,351.07-
10 637-1077	12/22/2016	CERTIFY & BUDGET SALARY, SUPPL, STATE, CDA DEPT: CRIMINAL JUST ATTORNEY	2,873.53	0.00	0.00	2,873.53	2,145.52
Budget Adj. # 001530							
10 370-3740	12/22/2016	CERTIFY & BUDGET TAC - RISK MGT ACCTG PRG DEPT: MISCELLANEOUS REVENUES	19,274.12	0.00	0.00	19,274.12-	181.74-
10 310-4430	12/22/2016	CERTIFY & BUDGET SUPPLIES, JANITORIAL DEPT: PUBLIC FACILITIES	3,485.00	0.00	0.00	3,485.00	0.00
10 560-4465	12/22/2016	CERTIFY & BUDGET SUPPLIES, REIM & GRANTS DEPT: SHERIFF	4,181.18	0.00	0.00	4,181.18	0.00
10 561-4465	12/22/2016	CERTIFY & BUDGET SUPPLIES, REIM & GRANTS DEPT: CORRECTIONS	1,677.88	0.00	0.00	1,677.88	0.00
10 561-5300	12/22/2016	CERTIFY & BUDGET CAPITAL OUTLAY DEPT: CORRECTIONS	1,915.90	1,200.00	0.00	3,115.90	1,200.00
10 570-4480	12/22/2016	CERTIFY & BUDGET TRAVEL/TRAINING DEPT: SANITATION	1,306.78	500.00	0.00	1,806.78	500.00

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001530							
10 100-4950	12/22/2016	CERTIFY & BUDGET UNCLASSIFIED DEPT: NON-DEPARTMENTAL	259.00	75,000.00	0.00	75,259.00	57,984.11
40 610-4465	12/22/2016	CERTIFY & BUDGET SUPPLIES, REIM & GRANTS DEPT: GENERAL ROAD & BRIDGE PACKET NOTES: 1527 - COVER ROAD UNIFORMS & PURCH OF BULLSEYE LAMIN 1528 - CERTIFY & BUDGET CDA STATE SUPPLEMENT FOR LEG ERROR 1530 - CERTIFY & BUDGET TAC RISK REIM PROGRAM PROCEED	6,449.08	0.00	0.00	6,449.08	0.00
TOTAL NO. ADJUSTMENTS--REVENUE:						2	22,147.65
TOTAL NO. ADJUSTMENTS--EXPENSE:						22	22,147.65
TOTAL IN PACKET--							44,299.30

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

Consider changes to signature cards with Prosperity Bank for Tax Assessors' accounts, and take any necessary action

It was noted that there were five new signature cards adding Monica Foster, newly elected Tax Assessor/Collector to the accounts.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to add Monica Foster to signature cards with Prosperity Bank for Tax Assessors' accounts. Motion carried.

Consider Agreement with Community Action Committee (CAC) of Victoria to provide facilities for outreach assistance, and take any necessary action

Judge Simons noted that it was an annual agreement allowing the use of the Services Building.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the agreement with Community Action Committee (CAC) of Victoria to provide facilities for outreach assistance. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider approval of contract to purchase real property by Precinct 2 and payment of Earnest Money, and take any necessary action

Comm. Bubela advised the Court that this would allow expansion of the facility in Ganado.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the contract to purchase real property by Precinct 2 and payment of Earnest Money in the amount of \$500.

Motion carried.

Clerk's note: A copy of contract on file among exhibits of Commissioners' Court.

Consider Requests for Qualifications for Engineering Services received to provide the necessary engineering services for the Texas Community Development Block Grant application and implementation of the infrastructure project, if awarded, and take any necessary action

Judge Simons advised the Court that six proposals were scored by the appointed committee.

John D. Mercer received the highest score.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to award the bid to John D. Mercer at the recommendation of the committee. Motion carried.

Clerk's note: A copy of bids on file among exhibits of Commissioners' Court.

Consider agreement and/or contract with selected Engineering firm for engineering services necessary for grant application and implementation of the water and/or sewer improvement project, if awarded, and take any necessary action

It was noted that the county would not be charged unless grant was awarded.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the agreement with John D. Mercer and to authorize the Judge to sign. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider revised Interlocal Agreement with Jackson County Water Control and Improvement District No. 1 regarding payment of grant writing services and engineering services for the application portion by County and reimbursement by District, and take any necessary action

Judge Simons advised the Court that GrantWorks requested the revision laying out the responsibilities of the District and the County.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to revise the Interlocal Agreement with Jackson County Water Control and Improvement District No. 1 regarding payment of grant writing services and engineering services for the application portion by County and reimbursement by Districts. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Receive District Judicial District Order Appointing County Auditor for a term of two (2) years, beginning January 1, 2017 and ending December 31, 2018

The order was submitted to the Court appointing Michelle Darilek as County Auditor for a term of two (2) years, beginning January 1, 2017 and ending December 31, 2018. The order was received by the Court.

Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

Consider donation of printer to Lighthouse 2911, and take any necessary action

Michelle Darilek, Auditor, advised the Court that the printer belonged to Juvenile Probation Office.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to donate the printer to Lighthouse 2911. Motion carried.

Consider authorize user of county purchasing card, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to authorize the use of county purchasing card for Monica Foster, newly elected Tax Assessor/Collector. Motion carried.

Ratify agreement between Jackson County Juvenile Board and Shiloh Bread of Life Food Pantry, regarding "Turn It Around" Program, and take any necessary action

Judge Simons advised the Court that this was an after school program was funded by the Texas Juvenile Justice Department through grant funds.

A motion was made by Comm. Hunt, seconded by Comm. Karl, to ratify the agreement between Jackson County Juvenile Board and Shiloh Bread of Life Food Pantry, regarding "Turn It Around" Program. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider payment of County and Precinct bills, and take any necessary action

Michelle Darilek, Auditor, advised the Court was one court order to Shiloh Bread of Life for the "Turn It Around" program in the amount of \$7,277.20.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to pay the County and Precinct bills and one court order. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payroll changes. Motion carried.

Payroll changes as follows:


COMMISSIONERS' COURT					
PAYROLL CHANGES					
December 22, 2016					
NAME	DEPARTMENT	TYPE OF CHANGE	HOURLY FROM:	HOURLY TO:	EFFECTIVE DATE
Emerson, Krissa	District Clerk	Part time	\$0.000	\$15.400	12/12/2016
Bures, Kari	Auditor	Full time	\$13.000	\$13.000	12/31/2016
Luera, Yrlanda	Auditor	Position change	\$16.959	\$17.959	12/31/2016
Mayfield, Tara	Justice of Peace Precinct #2	Full time	\$11.000	\$16.500	12/31/2016
Sutherland, Katelyn	Extension Service	Length of service increase	\$13.500	\$14.000	01/14/2017
Martin, Bryan	Sheriff	Resignation	\$21.069	\$0.000	12/30/2016
Rodriguez, Kathryn	District Clerk	Retirement	\$18.601	\$0.000	12/31/2016
NAME	DEPARTMENT	TYPE OF CHANGE	BI-WEEKLY FROM:	BI-WEEKLY TO:	EFFECTIVE DATE
Martin, Bryan	Telephone Commissary	Resignation	\$11.53	\$0.00	12/30/2016

Receive various county reports, news and information

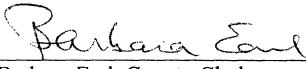
Judge Simons submitted certificates of CEU hours for Monica Foster. Monica Foster, newly elected Tax Assessor/Collector, advised the Court that the tax office would be closed on the morning of January 3, 2017 to allow transition time. Donna Atzenoffer, Tax Assessor/Collector added that due to the last day of the month falling on a weekend, December tax payments would be accepted January 3, 2017. Judge Simons reminded the Court that a Special Session was scheduled for January 3, 2017 to swear in newly elected officials.

ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:20 am. **APPROVED** this the 9th day of January, 2017.


 Dennis Simons
 County Judge

ATTEST:


 Barbara Earl, County Clerk
 And Ex-Officio Clerk of the Commissioners'
 Court of Jackson County, Texas