REGULAR TERM REGULAR SESSION MARCH 10, 2014

On this the 10th day of March, 2014, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons

Wayne Hunt

Wayne Bubela

Johnny Belicek

Larry Deyton

Barbara Williams

County Judge

Comm. Pct. #1

Comm. Pct. #2

Comm. Pct. #3

County Clerk

At which time the following proceedings were had.

<u>Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda</u> <u>items. The Court may not comment nor deliberate on non-agenda items. (Presentations should</u> <u>be limited to (5) minutes)</u>

There were none.

Approval of Minutes and/or additions and corrections, if any

It was noted that the minutes were not ready at this time.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2014 Budget, and take any necessary action

Comm. Belicek had one question concerning the budget amendment for autopsies. Discussion was had concerning the need for extra funds.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to approve the budget amendments. Motion carried.

Budget amendments as follows:

3/10/2014 JP 41

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41 611-4355 CHLVERT, FLU DEPT: R 4 B	• 1	15,000.00			46.425 00	13,475.00
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41 611-4355 CULVERT, FLI DEPT: A 4 B	3/10/2014 ReB #1 MING & TILE # 1	11,425.40	20.000.00	0.00	44,625.00	13,475,20
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NEPLACIMENT CERTIFY & BUDGE 1051 - REB #1 -	COMEN OFFICE SUPPLIES SUBT - COMEN COST OF INHATE H CENTIFY & SUBGET JCCMDD SHAR					
1053 - REB 44 -	CERTIFY & BUDGET DAMAGES FO CERTIFY & BUDGET JCCHOD SHAR RELACEMENT (SLONE DITCH) & FI	2 OF CR 441				

Consider change in method of payment for jury service, and take any necessary action

Sharon Mathis, District Clerk, addressed the Court and discussed the possibility of paying first day jurors in cash, noting that this would both benefit the county as far as time and give the juror instant gratification. This procedure would affect first day jurors only. Selected jury panels and grand jury would continue to be paid by check.

A motion was made by Comm. Bubela, seconded by Comm. Deyton to allow the option of paying first day jurors in cash. Motion carried.

Consider waiving partial acceptance fees by the District Clerk for certain days in April, 2014, and take any necessary action

Sharon Mathis, District Clerk, reminded the Court that April is County Government Month, and requested that her office be allowed to reduce the acceptance fees for passports during the first and last week of April. It was also requested that the District Clerk be allowed to do passport acceptance procedures each Thursday during the month of April from 5:00pm to 7:00pm at the Jackson County Memorial Library.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to reduce the passport acceptance fee for the District Clerk from \$25.00 to \$10.00 during the first and last week of April 2014, and to allow the District Clerk to issue passports every Thursday in April, 2014 from 5:00pm to 7:00pm at the Jackson County Memorial Library. Motion carried.

Consider receipt of \$2,000.00 grant from the Trull Foundation for the purchase of Juvenile and young adult audio books and permission to order the tapes from Midwest Tapes for Jackson County Memorial Library, and take any necessary action

Cherie Robinson, Director/Librarian, spoke to the Court and stated that the interested in juvenile and young adult audio books was increasing, and wished to order more to keep up with demand.

A motion was made by Comm. Belicek, seconded by Comm. Deyton to accept the grant from the Trull Foundation and to authorize the purchase of audio books for juvenile and young adults from Midwest Tapes for Jackson County Memorial Library. Motion carried. Clerk's note: A copy of grant on file among exhibits of Commissioners' Court.

Presentation of annual Racial Profiling Report from Sheriff's Office, and take any necessary action

Andy Louderback, Sheriff, submitted the report to the Court, and addressed key points in the report. The report was received by the Court.

Clerk's note: A copy of report on file among exhibits of Commissioners' Court.

Consider additional monies for part-time correction officer line-item, and take any necessary action

Andy Louderback, Sheriff, advised the Court that due to situations in the jail additional funds would need to be transferred to the part-time correction officer line-item. It was established that monies could be transferred within the Sheriff's Office budget.

It was determined by the Court that monies moved within the department's budget should be submitted as a budget amendment. No action was taken.

Consider purchase of firewall for courthouse network, and take any necessary action

Three proposals were submitted to the Court. Andy Louderback, Sheriff, addressed the Court and stressed the need for a new firewall to protect the information stored on the courthouse network.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to purchase a firewall for the courthouse network from Southern Computer Warehouse for the amount of \$2,564.65 with monies from the courthouse security fund. Motion carried.

Clerk's note: A copy of the proposals on file among exhibits of Commissioners' Court.

<u>Consider Amendment 1 to Coastal Lease No. CL20010003, Carancahua Bay, and take any necessary action</u>

It was noted that there was an extension to the project, due to having to go further into the

A motion was made by Comm. Deyton, seconded by Comm. Belicek to accept the Amendment 1 to Coastal Lease No. CL20010003, Carancahua Bay and to authorize the Judge to sign. Motion carried.

Clerk's note: A copy of amendment on file among exhibits of Commissioners' Court.

Consider requesting unclaimed capital credits received from electric cooperatives from the State Comptroller to be used to fund a community and economic development program under Section 381.004 of the Local Government Code, and take any necessary action

Judge Simons noted that a formal request needed to be submitted to the State Comptroller's Office to claim funds.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to request unclaimed capital credits received from electric cooperatives from the State Comptroller to be used to fund a community and economic development program under Section 381.004 of the Local Government Code. Motion carried.

Receive Jackson County Juvenile Probation Fund program audit for the year ended August 31, 2013

The Jackson County Juvenile Probation Fund program audit for the year ended August 31, 2013 as submitted and received by the Court.

Clerk's note: A copy of the audit on file among exhibits of Commissioners' Court.

Ratify Road Easements and Temporary Construction Agreement on County Road 128, and take any necessary action

Judge Simons noted that this dealt with a bridge replacement project previously approved in Court. There were minor modifications needed with an agreement with one of the property owners.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to Ratify Road Easements and Temporary Construction Agreement on County Road 128. Motion carried.

Clerk's note: A copy of easements/agreement on file among exhibits of Commissioners' Court.

Consider corrected consolidation of Precincts in the event of a primary run-off election, and take any necessary action

Barbara Williams, County Clerk, advised the Court that the previously approved order did not reflect the correct precinct consolidations.

A motion was made by Comm. Deyton seconded by Comm. Belicek to approve the corrected consolidation of Precincts in the event of a primary run-off election. Motion carried. Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

Consider Jackson County Road Special Use Agreement with Marquee Corporation on County Road 219, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the Jackson County Road Special Use Agreement with Marquee Corporation on County Road 219. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider approval of application with Homeland Security Grant Program for satellite radios, and take any necessary action

Allen Friedrich, EOC, addressed the Court discussing the benefits of the satellite radios, as well as the process to apply for the grant.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to apply for Homeland Security Grant Program for satellite radios. Motion carried.

Consider payment of County and precinct bills and court orders

It was noted that there were no court orders at this time.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payment of County and precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the payroll changes. Motion carried.

Payroll changes as follows:

COMMISSIONERS'
COURT
PAYROLL CHANGES

March 10, 2014

NAME	DEPARTMENT	TYPE OF CHANGE	FROM:	TO:	DATE
Cabral, Kristina	Tax Assessor-Collector	Leave of absence	\$13.917	\$0.000	03/05/2014
DeLaGarza, Sarita	County Clerk	Length of service increase	\$13.000	\$13.500	03/15/2014
<u>NAME</u>	<u>DEPARTMENT</u>	TYPE OF CHANGE	BI- WEEKLY FROM:	BI-WEEKLY TO:	EFFECTIVE DATE

HOURIV

Receive various county reports, news and information

Judge Simons advised the Court that the application for CTERZ had been submitted to TxDOT, and noted that the Special Session scheduled for Thursday, March 13, 2014 had been cancelled. Comm. Deyton mentioned that the Airport would be hosting an open house for the elected officials as well as a grand opening with an air show sometime in May. Comm. Hunt stated that there was a pipeline meeting on Thursday that would count as a safety meeting. Sharon Mathis, District Clerk, reminded the Court that April was County Government Month, and suggested the elected officials visit the local schools and county meetings. Mary Horton, Treasurer, added that the retirement meetings would take place the following week, and that the deadline to sign up for the Healthy County Sonic Boom was extended.

ADJOURNMENT

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 10:02 am. **APPROVED** this the 24th day of March, 2014.

Dennis Simons County Judge

ATTEST:

Barbara Williams, County Clerk

And Ex-Officio Clerk of the Commissioners'

Court of Jackson County, Texas

REGULAR TERM REGULAR SESSION MARCH 24, 2014

On this the 24th day of March, 2014, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons

Wayne Hunt

Wayne Bubela

Johnny Belicek

Larry Deyton

Barbara Williams

County Judge

Comm. Pct. #1

Comm. Pct. #2

Comm. Pct. #3

County Clerk

At which time the following proceedings were had.

<u>Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items.</u> The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes of February 24, 2014 and March 10, 2014 were presented.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes. Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2014 Budget, and take any necessary action

Judge Simons noted a change in policy concerning budget amendments for salary line items, stating it will no longer be necessary to place it as an agenda item. However, the department head will need to be present in Court for questioning or the budget amendment will not be approved.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the budget amendments. Motion carried.

Budget amendments as follows:

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March 24, 2014

Consider accepting \$500.00 grant from HEB for the Summer Reading Program for the Jackson County Memorial Library, and take any necessary action

Cherie Robinson, Director/Librarian, advised the Court that \$439.00 would go to sponsor performer, Dinosaur George, and the remaining \$61.00 would be used to purchase summer reading books.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to accept the \$500.00 grant from HEB for the Summer Reading Program for the Jackson County Memorial Library and to distribute funds as requested. Motion carried.

Consider accepting proposal from JJ Bubela's Floor Center on carpeting floor for the Jackson County Memorial Library, and take any necessary action

Cherie Robinson, Director/Librarian, addressed the Court and noted that the flooring in the circulation area was in bad condition.

A motion was made by Comm. Belicek, seconded by Comm. Hunt to accept the bid from JJ Bubela's Floor Center in the amount of \$653.35 on carpeting floor for the Jackson County Memorial Library with funds from the library's capital outlay. Motion carried with Comm. Bubela abstaining. Consider Jackson County Road Special Use Agreement with Kinder Morgan Tejas Pipeline LLC on County Roads 432, 433, 426 and 4331, and take any necessary action

A motion was made by Comm. Deyton, seconded by Comm. Belicek to accept Jackson County Road Special Use Agreement with Kinder Morgan Tejas Pipeline LLC on County Roads 432, 433, 426 and 4331. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider Construction Contract in County Easement for the City of Corpus Christi on County Road 426 off FM 3131 North, and take any necessary action

A motion was made by Comm. Deyton, seconded by Comm. Belicek to approve the Construction Contract in County Easement for the City of Corpus Christi on County Road 426 off FM 3131 North. Motion carried.

Clerk's note: A copy of contract on file among exhibits of Commissioners' Court.

Consider Consider Jackson County Road Special Use Agreement with Henderson Specialties Inc. on County Roads 432, 433 and 4331, and take any necessary action

A motion was made by Comm. Deyton, seconded by Comm. Belicek to approve the Jackson County Road Special Use Agreement with Henderson Specialties Inc. on County roads 432, 433 and 4331. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider endorsement of Veteran's Center in Victoria County, and take any necessary action

Judge Simons advised the Court that the Veteran's Services received funds to support a Service Center in Victoria. Jackson County would be included in the seven county service area.

A motion was made by Comm. Bubela, seconded by Comm. Hunt endorse the Veteran's Center in Victoria County and authorize the Judge to sign the endorsement letter. Motion carried. Clerk's note: A copy of the letter on file among exhibits of Commissioners' Court.

Consider extension of Communications Site Lease Agreement with Insite Towers Development, LLC on use of Ganado tower, and take any necessary action

Judge Simons advised the Court that the tower was located in Ganado, and supports the Fire and EMS for the County. Upon completion of the new tower on FM 3131, this agreement would be terminated.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to extend Communications Site Lease Agreement with Insite Towers Development, LLC until the new tower is ready. Motion carried.

Consider \$600.00 cash fund for payment of jurors, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Hunt set up a new cash fund for payment of jurors. Motion carried.

Consider proposals for installation of Solar Window Film at Courthouse, and take any necessary action

Comm. Belicek submitted three proposals to the Court. The County will be responsible for removing old film.

A motion was made by Comm. Belicek seconded by Comm. Bubela to accept the bid from Midnight Tinterz in the amount of \$4818.05 for installation of Solar Window Film at the Courthouse. Motion carried.

Clerk's note: A copy proposals on file among exhibits of Commissioners' Court.

Consider Treasurer's Report, and take any necessary action

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to approve the Treasurer's Report. Motion carried.

Court approval as follows and entire report on file among exhibits of Commissioners' Court:

MINUTES OF COUNTY FINANCES
TREASURER'S REPORT

IN THE MATTER OF COUNTY FINANCES IN THE HANDS OF MARY HORTON, TREASURER OF JACKSON COUNTY, TEXAS COMMISSIONERS' COURT JACKSON COUNTY, TEXAS IN REGULAR SESSION MARCH TERM 2014

IN ACCORDANCE with Section 114 026, Local Government Code, we, the undersigned, constituting the entire Commissioners' Court of said County, certify that on the 24th day of March 2014, at the Regular term of County, extensive of carbon County, Texas, for we compared and examined the monthly report of Mary Horton, Treasure of Jackson County, Texas, for Fabrulary 2014, and finding the same correct, entered an order in the Minutes approving said report, which

Dannis Symons, County Judge

Wayne Huht, Commissioner Pct. 1

Chara St. Selicek

Johnny S. Belicek, Commissioner Pct. 3

Wayne Bubela, Commissioner Pct. 2

Juny Cyfen

Tarry Daylon, Commissioner Pct. 4

WORN TO AND SUBSCHIELD BEFORE ME. by Defines Sund day of March A D., 2014

field Jackson County, each respectively, on this the 24th day of March A D., 2014

Attest: Barbers Williams, County Clerk

FILED FOR RECORD THIS the 24th day of March A.D., 2014, and recorded on the 24th day of March A.D.

Barbara Williams, County Clerk and Ex-Officio Clerk of the Commissioners' Court in and for Jackson County, Texas

Consider payment of County and precinct bills and court orders

It was noted that there was one court order to Southern Computer Warehouse in the amount of \$2564.65 to purchase the Watchguard Firewall for the Courthouse. It was noted that this item was approved in a prior session to be paid with funds from Courthouse Security. However, it was later determined that this was not an allowable expense from that fund, and would be paid for with non-departmental capital outlay.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the payment of County and precinct bills and one court order. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payroll changes. Motion carried.

Payroll changes as follows:

COMMISSIONERS'
COURT
PAYROLL CHANGES
March 24, 2014

NAME	DEPARTMENT	TYPE OF CHANGE	FROM:	HOURLY TO:	DATE
Lang, Stephen	Sheriff	Full time	\$0.000	\$18.582	03/29/201
Bailey, Jade	Jail	CORRECTION	\$15.465	\$14.500	01/24/201
			<u>BI-</u> ·		
NAME	DEPARTMENT	TYPE OF CHANGE	WEEKLY FROM:	BI-WEEKLY TO:	DATE
Lang, Stephen	Sheriff/Commissary Telephone	Clothing allowance	\$0.000	\$11.530	03/20/201

Receive various county reports, news and information

Judge Simons submitted the following certificates: Mary Horton, completion of 61 hours of investment training, 64.3 hours of continuing education, and for satisfying the requirement for CEU hours for 2013; Comm. Deyton for 13 hours of continuing education and satisfying the requirement for CEU hours for 2013; Comm. Belicek for satisfying the requirement for CEU hours for 2013; Comm. Bubela for satisfying the requirement for CEU hours for 2013; Comm. Hunt for satisfying the requirement for CEU hours for 2013. Judge Simons also advised the Court that each Commissioner needed to set a proposed beginning and ending date for each road project. It was noted that TAC would be hosting a one day Regional Pool Workshop in Corpus Christi on April 1, 2014. Judge Simons also noted that there would be some changes made to the personnel policy and there would be a workshop scheduled soon to discuss it. Mary Horton, Treasurer, asked the Court for a projected completion date for the repairs to the damaged doors at the services building, and Comm. Belicek advised he would look into it. Sharon Mathis, District Clerk, addressed the Court concerning upcoming projects upcoming County Government Month, and noted that due to the fact that there is no way to accept credit/debit card payments at the library, the extended hours to issue passports would be moved to her office.

ADJOURNMENT

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 9:41 am. **APPROVED** this the 14th day of April, 2014.

Dennis Simons County Judge

ATTEST:

Barbara Williams, County Clerk

And Ex-Officio Clerk of the Commissioners'

Court of Jackson County, Texas