REGULAR TERM REGULAR SESSION OCTOBER 8, 2012

On this the 8th day of October, 2012, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons

Wayne Hunt

Wayne Bubela

Johnny Belicek

Larry Deyton

Barbara Williams

County Judge

Comm. Pct. #1

Comm. Pct. #2

Comm. Pct. #3

Comm. Pct. #4

County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The Minutes of September 24, 2012 were presented.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the Minutes. Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2012 Budget, and take any necessary action

Michelle Darilek, Auditor, noted there were no budget amendments at this time.

Accept Technology Plan for Jackson County Memorial Library, and take any necessary action Judge Simons noted that Cheri Robinson, Director/Librarian, requested this item to be placed

Judge Simons noted that Cheri Robinson, Director/Librarian, requested this item to be placed on the next agenda to allow time for more research.

A motion was made by Comm. Belicek, seconded by Comm. Deyton to table this item until next session. Motion carried.

Request permission to place certain popular DVD's from Book Replacement Fund for Jackson County Memorial Library, and take any necessary action

Judge Simons noted that Cheri Robinson, Director/Librarian, requested this item to be placed on the next agenda to allow time for more research.

A motion was made by Comm. Belicek, seconded by Comm. Deyton to table this item until next session. Motion carried.

Consider Jackson County Road Crossing Agreements with Boardwalk Field Services on County Roads 115, 301, 303, 304 and 309, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Hunt to approve the Jackson County Road Crossing Agreements with Boardwalk Field Services on County Roads 115, 301, 303, 304 and 309. Motion carried.

Clerk's note: A copy of agreements on file among exhibits of Commissioners' Court.

Consider Jackson County Road Special Use Agreement with South Texas Electric Co-op on County Roads 313, 315, 321, 322, 323, 3231, 324, 319, 318, 317, 316, 3171, 107, 110, 115, 117, 406, 252, 256, 259, 258, 260, 266, 203, 271, 270 and 267, and take any necessary action

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve Jackson County Road Special Use agreement with South Texas Electric Co-op on County Roads 313, 315, 321, 322, 323, 3231, 324, 319, 318, 317, 316, 3171, 107, 110, 115, 117, 406, 252, 256, 259, 258, 260, 266, 203, 271, 270 and 267. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider order for routine and reoccurring claims, and take any necessary action

A motion was made by Comm. Belieek, seconded by Comm. Bubela to approve the order for routine and reoccurring claims. Motion carried.

Clerks' note: A copy of the order on file among exhibits of Commissioners' Court.

Consider contract with Wayne Beyer, CPA for Juvenile Probation Audit for the grant year ended August 31, 2012, and take any necessary action

A motion was made by Comm. Deyton, seconded by Comm. Belicek to enter into a contract with Wayne Beyer, CPA for Juvenile Probation Audit for the grant year ended August 31, 2012. Motion carried.

Clerk's note: A copy of contract on file among exhibits of Commissioners' Court.

Consider acceptance of the TxDot Aviation 2013 Routine Airport Maintenance Grant up to \$100,000 (50/50 grant, and take any necessary action

A motion was made by Comm. Deyton, seconded by Comm. Bubela to accept the TxDot Aviation 2013 Routine Airport Maintenance Grant up to \$100,000 (50/50 grant). The current fixed based operator, Rickim Aviation will bear the 50% cost. Motion carried.

Clerk's note: A copy of grant on file among exhibits of Commissioners' Court.

Consider acceptance of the Texas Department of Public Safety 2012 Homeland Security Grants, SHSP LETPA in the amount of \$20,916.18 and SHSP in the amount of \$27,888.24, and take any necessary action

Michelle Darilek, Auditor, noted that the SHSP LEPTA is for 3 mobile radios for the Sheriff's Office and the SHSP is for 4 mobile radios for Public Works.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to accept the Texas Department of Public Safety 2012 Homeland Security Grants, SHSP LETPA in the amount of \$20,916.18 and SHSP in the amount of \$27,888.24, and purchase of equipment. Motion carried. Clerk's note: A copy of grants on file among exhibits of Commissioners' Court.

Consider purchase of three year subscription for the County's Kaspersky antivirus software, and take any necessary action

Michelle Darilek, Auditor, advised the Court that the County usually purchases a one year subscription, but subscribing for a three year term would result in a savings of \$1163 over a three year period.

A motion was made by Comm. Belicek, seconded by Comm. Hunt to purchase a three year subscription for the County's Kaspersky antivirus software with one cost of the one year subscription to come from each department and remaining cost to come from unallocated funds. Motion carried.

Consider designating an individual authority to assign fund balances for a specific purpose under GASB 54, and take any necessary action

Judge Simons and Michelle Darilek, Auditor, addressed the Court to explain the details of this agenda item.

A motion was made by Judge Simons, seconded by Comm. Hunt to designate the Auditor authority to assign fund balances for a specific purpose under GASB 54. Motion carried.

Consider County Road 284 road damage and proposed repair by Michels Pipeline, and take any necessary action

Comm. Hunt informed the Court that Michels Pipeline was prepared to pay for the road repairs as agreed under the Road Use Agreement.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to allow Michels Pipeline repair road damage to 3.2 miles of County Road 284. Motion carried.

Consider acceptance of concrete cattle guard supports provided and installed by Michels Pipeline on County Road 284, and take any necessary action

Comm. Hunt advised the Court that this was due to damage associated with the previous

A motion was made by Comm. Hunt, seconded by Comm. Belicek to accept the concrete cattle guard supports provided and installed by Michels Pipeline on county Road 284. Motion carried.

Consider purchase and installation of auditorium projector, and take any necessary action

It was noted that the projector was originally budgeted for the 2012 fiscal year, but due to delays from the vendor, this project was postponed until this time.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to purchase and install an auditorium projector with money from unallocated funds. Motion carried.

Consider donation of nonworking Kenwood radio to Jackson County Volunteer Emergency Communications Services, and take any necessary action

Michelle Darilek, Auditor, advised the Court that the radio would be used for parts.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to donate the nonworking Kenwood radio to Jackson County Volunteer Emergency Communications Services. Motion

Consider payment of County and precinct bills and court orders

Michelle Darilek, Auditor, advised the Court that there were no court orders at this time. A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the payment of County and precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Deyton to approve payroll changes. Motion carried.

Payroll changes as follows:

COMMISSIONERS' COURT PAYROLL CHANGES

October 8, 2012

TYPE OF NAME DEPARTMENT EFFECTIVE DATE Full time \$0.00 \$1,153.56 10/13/2012 Austin, Ashley

October 8, 2012

290

PART TIME:

NAME Austin, Ashley DEPARTMENT TYPE OF CHANGE

Jail

<u>F</u> <u>C</u> HOURLY HOURL

FROM:

TO: EFFECTIVE DATE

\$0.00

\$14.50 10/04/2012

Receive various county reports, news and information

Michelle Darilek, Auditor, noted that the department heads and elected officials will be receiving a memo concerning cell phone reimbursement procedures, and YKC is willing to set aside a day to train employees on Smart phones and to assist employees with obtaining the 15% governmental discount. Mary Horton, Treasurer, advised the Court that the Jackson County Relay for Life team made \$704.00 at the bake sale. Comm. Deyton provided the Court with information for a Historical Courthouse 50/50 grant. Mary Horton also reminded the Court of the scheduled flu shots, October 10 from 8:30am to 10:00am.

ADJOURNMENT

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 9:38 am. APPROVED this the 22nd day of October, 2012.

Dennis Simons County Judge

ATTEST:

Barbara Williams, County Clerk

And Ex-Officio Clerk of the Commissioners'

Court of Jackson County, Texas

REGULAR TERM REGULAR SESSION OCTOBER 22, 2012

On this the 22nd day of October, 2012, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons
Wayne Hunt
Comm. Pct. #1
Wayne Bubela
Johnny Belicek
Larry Deyton
Barbara Williams
County Judge
Comm. Pct. #1
Comm. Pct. #2
Comm. Pct. #3
County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

Cheri Robinson, Director/Librarian; Mary Horton, Treasurer; Donna Atzenhoffer, Tax Assessor/Collector; Lori McLennon, Permitting Office; Comm. Deyton; Comm. Hunt; JoAnn Blaner and Michele Matejak addressed the Court on behalf of the Jackson County Relay for Life Team and discussed the accomplishments of the team. Andy Louderback, Sheriff, spoke to the Court concerning the progress of the Tower, and thanked the Commissioners for their help with the project.

Approval of Minutes and/or additions and corrections, if any

The Minutes of October 8, 2012 were presented.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the Minutes. Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2012 and FY 2013 Budget, and take any necessary action

Budget amendments 854 through 861 were submitted to the Court.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to approve the budget amendments. Motion carried.

Budget amendments as follows:

	D ACCOUNT	DATE	DESCRIPTION	AGJUSTMENT	BUDGET	PREVIOUS ADJUSTMENTS	NEW	BALANCE	
Bud	1940 Adj. P 000834								
20	406-4180 SALARY, PART TIME		EMERGENCY MGT	75.00-	22,838.00	0.00	22,763.00	350.43	
0	405-4750 REPAIR AND MAINTE		EMERGENCY MGT	75.00	500.00	331.00	1,126.00	0.52	
0	437-4690 TRAVEL/TRAINING	9/30/2012	CDA .	37.00-	2,000.00	500.00-	1,463.00	162.90	
o	437-4750 REPAIR & MAINTENA	9/30/2012 NGE	CDA	37.00	1,000.00	602.00	1,639.00	0.00	
0	456-4310 OFFICE SUPPLIES 6	9/30/2012 EXPENSES	39 #2	191.00-	2,242.00	852.00-	1,199.00	57.07	
LO	456-3500 CAPITAL OUTLAY	9/30/2012	39 g2	191.00	0.00	956.00	1,147.00	0.39	
.0	495-4201 FRG BENE, SOC SEC	9/30/2012 TAXES	AUDITOR	551.00-	11,033.00	#21.00-	9,661.00	.456.92	
0	495-4760 MAINT & SUPPORT/C	9/30/2012 OMPUTERS	AUDITOR	551.00	6,600.00	630.00	7,801.00	0.71	
La	497-5500 CAPITAL OUTLAS	9/30/2012	TREASURER	113.00-	1,300.00	102.00-	1,085.00	110.00	
La	497-4760 MAINT & SUPPORT/C		TREASURER	113.00	6,000.00	402.00	6,513.00	1.40	
0	403-4640 ELECTION EXPENSES		TREASURER	501.00-	20,000.00	0.00	19,419.00	11,883.21	
0	403-4750 REPAIR & MAINTENA		TREASURER	511.00	9,700.00	3,745.00-	6,466.00	0.34	
10	403-5500 CAPITAL OUTLAY	9/30/2012	TREASURER	70.00	1,300.00	1,200.00	2,579.00	0.81	
ua	ger Adj. # 000855			:					
a	406-4500 CONTRACT SERVICE	9/30/2012	EMERGENCY MGT	157.00-	0.00	15,549.00	15,392.00	0.06	
.0	406-4310 OFFICE SUPPLIES 4		EMERGENCY MGT	157.00	2,000.00	127.00	2,284.00	0.24	4.
LO	545-4360 FUEL	9/30/2012	EMS/JAWS	42.00-	600.00	0.00	550.00	216.61	

10-18-2012 3:3 PACKET: 00118-0 BUDGET COME: CM	9/30/2012	BUDGET ADJU	USTMENT REGISTER				PAGE: 2		
FUND ACCOUNT	DATE DESC	AIPTION ADJUSTMENT	ORIGINAL F BUDGET	PREVIOUS ADJUSTMENTS	NEW RUDGET	Budget Balance			
10 545-4204 FRG BENK, W	9/30/2012 EMS/JAWS	. 42.00	1,000-00	0.00	1,042-00	0.76			
Budget Adj. # 0	00856					·			
15 563-4310 OFFICE SUPP	9/30/2012 COMMISSAN	Y TELEPHON 150.00-	500.00	50.00-	300.00	60.30			
15 563-4950 UNCLASSIFIE	9/30/2012 COMMISSAR	Y TELEPHON 150,00	3,683.00	3,383.00~	450.00	1.62			
21 560-5500 CAPITAL OUT	9/30/2012 SHERIFF FO		0.00	10,000.00	9,860.00	5,300.43			
21° 560-4950 UNCLASSIFIE	9/30/2012 SHERIFF FO	ORFEITURE 140.00	10,000.00	8,770.00-	1,370.00	0.'00			
Nudget Adj. # 000857									
19 437-4041 SALARY, INV	9/30/2012 DA FORFEI ESTIGATOR	TURE 215.00-	- 5,100.00	0.00	4,885,00	863.26			
19 437-4180 SALARY, PAR	9/30/2012 DA FORFET T/TIME SECRETARIES	TURE 215.00	5,000.00	0.00	5,215.00	2.57			
Nudget Adj. # 000850									
25 571-4575 RESIDENTIAL	9/30/2012 JUV PROB		23,668.00	1,122.00-	22,536.00	2,436.00			
25 571-4570 NON-RESIDEN	9/30/2012 JUV PROB	- A : 10.00	6,280.00	1,122.00	7,412.00	0.97			
22 630-4620 COMMUNICATI	9/30/2012 HEALTH ONS	2.00	300.00	231.00	529.00	4.65			
22 630-4555 *SANITARIAN	9/30/2012 HEALTA	2.00	24,000.00	1,165.00	25,167.00	0.00			
Budget Adj. # 0	00859								
43 613-4140 SALARY, PCI	9/30/2012 R4B #3	4,607.00	34,278,00	0.00	29,671.00	2,100.40			
43 613-4180 SALARY, PT	9/30/2012 REB #3 TIME, PRECINCTS	4,607.00	2,000.00	0.00	6,607.00	0.64			
10-18-2012 3199 PM BUGGET ADJUSTMENT NESISTER PAGE: NACKET: 00130-09/30/2012 NUCET COES: CM-CAPTERS MAGGET									
FUND ACCOUNT	DATE DESCRI	remitted and the contract	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW SUPCET	BALANCE			
10 333-3202	9/30/2012 BORDER STA	NR 17,500,00	0.00	9,571-13	27,071.13-	83,460.89	• •		
10 560-4195 SALARY, OVE	9/30/2012 NORDER STA	17,500.60	0.00	6,556.07	24,058.07	772 _ 94-			
Budget Adj. # 00	0061								
55 373-3210 GRANT RECELL	9/30/2012 MATER CONT	INOL DISTR 193,991.67	133,163.00-	15,923.70	342,670.37-	0.00			
SS SPO-SDOO CAPITAL OUT: PACICLE NOTE:	9/30/2012 WATER CONT AT 12 14, VARIOUS DEPT - BUDGET A 15 THRU 9/30	Mot biots 193,591,67	133,163.00	15,923.70	342,674,37	0.00			
COS - CENTAL	L. EMERGENCY MCT/EMEJAN -	COVER EXEMPETURES							
THRU YR END 957 - DA FOI 958 - JUV PI 050 - HEALTI 959 - RAB FI	FEITHER - COVER PART TIME GRAPTON - CORRECT INPUT OF - COVER PART TIME SALARY - COVER PART TIME SALARY	SALARY TERU YA END F BA 8026 9/10/12 ACT TIGU YA END							
860 - GTINERS SECURITY FUT 961 - CONUTY	DOET 1. BRITIST - CERTIST & BUD DE RECEIVED UCTION GRANTS, SATER CONTR UNDS REC SOR JOICE \$2	OGET FY 12 BOROER				•			
ADDL TERRE	ONO REC FOR SCHOOL #2	TOTAL NO.	ADJUSTMENTSREV ADJUSTMENTSEXI	ENUE: 2	211.091.67				
	, s	TOTAL IN I			422.163.34	-			
	*** BUDGET DEFICIT WARN	ATTER							
TUND ACCOUNT	MAME SALARY, OVERTIME	772.							
TOTAL WATNINGS:	1	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							
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Accept and Approve 2012 Tax Roll and Special Assessment Roll Levy, and take any necessary action

Donna Atzenhoffer, Tax Assessor/Collector addressed the Court and presented the Tax Roll and Special Assessment Roll Levy.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to approve the 2012 Tax Roll and Special Assessment Roll Levy. Motion carried.

Clerk's note: A copy of the 2012 Tax Roll and Special Assessment Roll Levy on file among exhibits of Commissioners' Court.

Accept Technology Plan for Jackson County Memorial Library, and take any necessary action Cheri Robinson, Director/Librarian, spoke to the Court and submitted a copy of the Technology Plan.

A motion was made by Comm. Belicek, seconded by Comm. Hunt to approve the Technology Plan for Jackson County Memorial Library. Motion carried.

Clerk's note: A copy of the plan on file among exhibits of Commissioners' Court.

Request permission to replace certain popular DVD's from Book Replacement Fund for Jackson County Memorial Library, and take any necessary action

Cheri Robinson, Librarian/Director, noted that all DVD's at the library are family movies, and have been checked out so often that some of them need replacing.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to allow the Library to replace certain popular DVD's from the Book Replacement Fund. Motion carried.

Consider 2013 CountyChoice Silver United Healthcare Renewal Packet, and take any necessary action

Mary Horton, Treasurer, advised the Court that the only change on the plan was the rate increase.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to approve the 2013 CountyChoice Silver United Healthcare Renewal Packet. Motion carried.

Clerk's note: A copy of packet on file among exhibits of Commissioners' Court.

Consider purchase of 2008 Case Loader Backhoe for Precinct #2 and authorization of payment upon delivery, and take any necessary action

Comm. Bubela noted that the used backhoe was in good condition and would replace an older one currently at the Precinct. Michelle Darilek, Auditor, and Donna Atzenhoffer, Tax Assessor/Collector added that the Commissioner could refuse to pay the inventory tax.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the purchase of the 2008 Case Loader Backhoe for Precinct #2 in the amount of \$47,108.95 with the option to negotiate the cost of \$108.95 inventory tax to be paid upon delivery. Motion carried.

Consider Jackson County Road Crossing (Pipeline) with DCP Midstream, LP on County Roads 281 & 282, and take any necessary action

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the Jackson County Road Crossing (Pipeline) with DCP Midstream, LP on County Roads 281 & 282. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider Jackson County Special Road Use Agreement with Boardwalk Field Services, LLC on County Roads 301, 303, 3031, 304 and 309, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Deyton approve the Jackson County Special Road Use Agreement with Boardwalk Field Services, LLC on County Roads 301, 303, 3031, 304 and 309. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider Culvert Permits for construction purposes, and take any necessary action

Comm. Belicek advised the Court that Boardwalk requested a written agreement for this project. It was noted that in the future this permit policy could be attached to Road Use Agreements and Road Crossing Agreements.

A motion was made by Comm. Belicek, seconded by Comm. Hunt to approve the Culvert Permits for construction purposes only. Motion carried.

Clerk's note: A copy of Permit for Construction Purposes on file among exhibits of Commissioners' Court.

Consider Treasurer's Report, and take any necessary action

Mary Horton, Treasurer, submitted the report to the Court.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to approve the Treasurer's Report. Motion carried.

Report approval as follows, and entire report on file among exhibit of Commissioners' Court:

TREASURER'S REPORT

IN THE MATTER OF COUNTY FINANCES IN THE HANDS OF MARY HORTON, TREASURER OF LACKSON COUNTY TEVAS COMMISSIONERS' COURT JACKSON COUNTY, TEXAS IN REGULAR SESSION OCTOBER TERM 2012

IN ACCORDANCE with Section 114.028, Local Government Code, we, the undersigned, constituting the entire commissioners Count of sald County, certify that on the 22nd day of October 2012, at the Regular term of Court, we compared and examined the monthly report of Mary Horton, Treasurer of Jackson County, Trease, for September 2012, and finding the same correst, entered an order in the Minutes approving sald report, which

Wayne Hunt, Commissioner Pet. 1

Sharpy Belicek, Commissioner Pet. 3

Wayne Bubela, Commissioner Pct. 2

January Commissioner Pct. 4

Lefty Degion, Commissioner Pct. 4

WORN TO AND SUBSCRIBED BEFORE ME, by Dennis Simons, County Judge, and County Commissioner if said Jackson County, each respectively, on this the 22nd day of October A.D., 2012.

FILED FOR RECORD THIS the 22nd day of October A.D., 2012, and recorded on the 22nd day of October

Barbara Williams, County Clerk and Ex-Officio Clerk of the Commissioners' Court in and for Jackson County, Texas.

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Consider payment of County and precinct bills and court orders

Michelle Darilek, Auditor, advised the Court that there were no court orders at this time.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payment of County and precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action

There were none.

Receive various county reports, news and information

Judge Simons noted that legislation was passed last year requiring all public and private entities that have eminent domain powers to file with the comptroller's office their authority to have those eminent domain powers. A copy of the report submitted as an exhibit of Commissioners' Court. Comm. Deyton reported that there have been positive reports concerning the County Airport. Michelle Darilek, Auditor, advised the Court that the \$12,043 in renewal credits for health insurance could be used at the discretion of Commissioners' Court, and also that Republic Waste Services Inc, landfill provider, increased their cost by 5% starting with the November invoice. Mary Horton expressed thanks to the Court for approving the County Weight Watchers Program and reported a positive impact the program had on a county citizen. Michelle Darilek, Auditor, added that El Campo Electric looked at the new scale electrical requirements and gave an estimate of \$650.00.

ADJOURNMENT

A motion was made by Comm. Deyton, seconded by Comm. Hunt to adjourn at 9:33 am. APPROVED this the 12th day of November, 2012.

Dennis Simons County Judge

ATTEST:

Barbara Williams, County Clerk

And Ex-Officio Clerk of the Commissioners'

Court of Jackson County, Texas