

**REGULAR TERM  
REGULAR SESSION  
MARCH 8, 2010**

On this the 8th day of March, 2010, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Harrison Stafford, II	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Larry Deyton	Comm. Pct. #4
Leslie Miller	Deputy County Clerk

At which time the following proceedings were had.

**Citizens Comments**

Chris Rivera with the US Department of Commerce Census Bureau spoke to the Court concerning the 2010 Census. He reported things are going well and he expects a 100% report rate.

**Minutes Approved**

The Minutes of February 22, 2010 were presented.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve.

Motion carried.

**Budget Amendments**

Budget amendments #404 through #409 were presented.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the budget amendments.

Motion carried.

Budget Amendments as follows:

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
3-05-2010.11:03 AM BUDGET ADJUSTMENT REGISTER PAGE: 1							
PACKET: 00059-3/8/2010							
BUDGET CODE: CB-Current Budget							
-----							
Budget Adj. # 000404							
10 367-3670	3/08/2010	REVENUE CONTRIBUTIONS & DONATIONS FROM	18.00-	0.00	0.00	3,982.00-	0.00
10 510-5500	3/08/2010	PUBLIC FACILITIES CAPITAL OUTLAY	18.00-	9,000.00	0.00	15,982.00	1,761.68
-----							
Budget Adj. # 000405							
10 409-4950	3/08/2010	NONDEPARTMENTAL UNCLASSIFIED	7,000.00-	75,000.00	3,658.00-	60,892.00	39,287.70
10 510-5500	3/08/2010	PUBLIC FACILITIES CAPITAL OUTLAY	7,000.00	9,000.00	0.00	15,982.00	1,761.68
-----							
Budget Adj. # 000406							
10 409-4950	3/08/2010	NONDEPARTMENTAL UNCLASSIFIED	3,450.00-	75,000.00	3,658.00-	60,892.00	39,287.70
10 409-5500	3/08/2010	NONDEPARTMENTAL CAPITAL OUTLAY	3,450.00	2,472.00	0.00	5,922.00	2,898.55
-----							
Budget Adj. # 000407							
10 436-4532	3/08/2010	COURT EXPENSE CONTRACT SERV, LEGAL INDG C CT	1,500.00-	6,500.00	0.00	5,000.00	4,276.00
10 436-4534	3/08/2010	COURT EXPENSE CONTRACT SERV, LEGAL INDG JUVE	1,500.00	3,000.00	0.00	4,500.00	1,199.25
10 401-4660	3/08/2010	COMMISSIONERS COURT LEGAL & BID NOTICES	256.00-	800.00	0.00	544.00	459.60
10 401-4630	3/08/2010	COMMISSIONERS COURT ORGANIZATION DUES	256.00	4,500.00	0.00	4,756.00	100.32
-----							
Budget Adj. # 000408							
43 613-4180	3/08/2010	R&B #3 SALARY, PT TIME, PRECINCTS	500.00-	6,000.00	0.00	5,500.00	5,500.00
43 613-4785	3/08/2010	R&B #3 UNIFORMS	500.00	1,579.00	0.00	2,079.00	461.47
-----							
Budget Adj. # 000409							



**Consider Road Use Agreement for County Road Precinct #3 and Take any Necessary Action**

A motion was made by Comm. Belicek, seconded by Comm. Bubela to accept the Road Use Agreement with Howard Exploration, Inc. on County Road 324 and authorize Comm. Belicek to sign the agreement.

Motion carried.

Clerk's note: A copy of the agreement on file among the exhibits of Comm. Court.

**Approve and Certify Funds from Trull Foundation in the Amount of \$4,000 and Take any Necessary Action**

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve and certify the funds in the amount of \$4,000 from the Trull Foundation for Children's Collection development.

Motion carried.

**Consider Contracts with TXDOT on Road Materials Stockpile and Take any Necessary Action**

Discussion was had concerning two sites that could possibly be used, the Fairgrounds and FM 234/CR 107.

No action taken.

**Consider 2010/2011 Inter-Local Agreements with LNRA on Road Rehabilitation Projects and Take any Necessary Action**

A motion was made by Comm. Bubela, seconded by Comm. Deyton to approve the agreements with LNRA, providing LNRA get their own road material bids.

Motion carried.

Clerk's note: A copy of the list of projects on file among the exhibits of Comm. Court.

**Hear Library Report Update and Take any Necessary Action**

Teri Gasch, County Librarian, reported to the Court on upcoming events and the need for part-time help during the summer.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to allow the Library to hire part-time summer help during June through August for 184 hours, it was noted the money is already budgeted.

Motion carried.

**Consider Bids on Self Contained Breathing Apparatus for Jail and Take any Necessary Action**

A motion was made by Judge Stafford, seconded by Comm. Belicek to approve the purchase of a self contained breathing apparatus for the Jail for \$4,771.83 with \$3,500 to come out of Capital Outlay and the rest to be paid from Abandoned Motor Vehicle fund.

Motion carried.

**Consider Policy Change on Receipts in Juvenile Probation Office and Take any Necessary Action**

Discussion was had concerning accepting only cashiers checks and money orders at the Juvenile Probation office. It was noted the Juvenile Board has recommended this action.

A motion was made by Judge Stafford, seconded by Comm. Bubela to approve this action.

Motion carried.

**Consider Purchase of Two Computers for Juvenile Probation with Title IV-E Funds and Take any Necessary Action**

A motion was made by Comm. Deyton, seconded by Comm. Bubela to approve the purchase of two computers for Juvenile Probation with Title IV-E Funds.

Motion carried.

**Consider Bids for Road Materials and Take any Necessary Action**

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve P2 Emulsion for Pit Hole Emulsion #1.

Motion carried.

Clerk's note: A copy of the bid on file among the exhibits of Comm. Court.

**Presentation by US Communities Buying Coop/Office Depot**

This item was tabled.

**Consider Contracts Regarding Juvenile Probation and Take any Necessary Action: A. Victoria County Juvenile Justice Center, B. Matagorda County Alternative Education Center, C. Lighthouse 2911**

A motion was made by Judge Stafford, seconded by Comm. Belicek to approve all three contracts on the Juvenile Board's recommendation and to authorize Judge Stafford to sign the contracts.

Motion carried.

Clerk's note: A copy of the contract on file among the exhibits of Comm. Court.

**Consider Payment of County and Precinct Bills and Court Orders**

A motion was made by Comm. Bubela, seconded by Comm. Deyton to approve the payment of County and Precinct bills.

Motion carried.

**Payroll Changes**

A motion was made by Comm. Bubela, seconded by Comm. Deyton to approve the payroll changes.

Motion carried.

Payroll changes as follows:

*March 8, 2010*

**FULL TIME:**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
-------------	-------------------	-----------------------	------------------------	----------------------	-----------------------

**PART TIME:**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Brieden Jr., Elmer J.	Sheriff/Courthouse Security		\$0.00	\$14.25	03/10/2010

**Consider Appointment and Funding of Wellness Committee and Take any Necessary Action**

Sandi Bryant noted that 42 people signed up for the path adventure this year. A motion was made by Judge Stafford, seconded by Comm. Bubela to budget \$300 for incentives and to appoint Janet White, Linda Benevides, Debbie Goodman, Gary Smejkal, Mary Horton and Sandi Bryant to serve on the Wellness Committee.

Motion carried.

**Various County Reports**

The Library report and Extension report were received.

Judge Stafford noted he received the Certification for the Jackson County Jail from Texas Commission on Jail Standards.

Comm. Deyton noted the Texas Hurricane Conference is May 18 – 20, 2010 and he and Allan Friedrich will be attending along with other County officials.

Court recessed at 10:05 a.m.

Court reconvened with full Court present at 10:15 a.m.

**Consider Re-Entry Procedures and Policies and Take any Necessary Action**

Discussion was had concerning the re-entry procedure and policy.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to adopt the re-entry policy with the changes that were discussed.

Clerk’s note: A copy of the policy on file among the exhibits of Comm. Court.

**ADJOURNMENT**

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 10:50 a.m.

Meeting **ADJOURNED.**

**APPROVED** this the 22<sup>nd</sup> day of March, 2010.

---

Harrison Stafford, II  
County Judge

ATTEST:

---

Kenneth W. McElveen, County Clerk  
And Ex-Officio Clerk of the Commissioners’  
Court of Jackson County, Texas

**REGULAR TERM  
SPECIAL SESSION  
MARCH 22, 2010**

On this the 22<sup>nd</sup> day of March, 2010, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Special Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Harrison Stafford, II	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Larry Deyton	Comm. Pct. #4
Leslie Miller	Deputy County Clerk

At which time the following proceedings were had.

**Citizens Comments**

There were none.

**Minutes Approved**

The Minutes of March 8, 2010 were presented. Judge Stafford noted under Approve and Certify Funds from Trull Foundation in the Amount of \$4,000 should be amended as follows: A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve and certify the funds in the amount of \$4,000 from the Trull Foundation for Children's Collection development.

A motion was made by Judge Stafford, seconded by Comm. Belicek to approve the Minutes with the change.

Motion carried.

**Budget Amendments**

Budget amendments #410 through #415 were presented.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the budget amendments.

Motion carried.

Budget Amendments as follows:

3-17-2010 2:23 PM		BUDGET ADJUSTMENT REGISTER						PAGE:
PACKET: 00060-3/22/2010								
BUDGET CODE: CB-Current Budget								
FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE	
-----								
Budget Adj. # 000410								
10 409-4950	3/22/2010	COURT EXPENSE	30,000.00-	75,000.00	14,108.00-	25,292.00	4,063.90	
		UNCLASSIFIED						
10 436-4533	3/22/2010	COURT EXPENSE	30,000.00	36,500.00	0.00	66,500.00	23,346.40	
		CONTRACT SERV,LEGAL INDG D CT						
-----								
Budget Adj. # 000411								
10 409-4950	3/22/2010	CONSTABLE PCT 2	5,600.00-	75,000.00	14,108.00-	25,292.00	4,063.90	
		UNCLASSIFIED						
10 552-5500	3/22/2010	CONSTABLE PCT 2	5,600.00	25,632.00	0.00	31,232.00	1,154.55	
		CAPITAL OUTLAY						
-----								
Budget Adj. # 000412								
10 497-5500	3/22/2010	TREASURER	600.00-	1,500.00	0.00	900.00	900.00	
		CAPITAL OUTLAY						
10 497-4760	3/22/2010	TREASURER	600.00	5,000.00	0.00	5,600.00	68.00	
		MAINT & SUPPORT/COMPUTERS						
-----								
Budget Adj. # 000413								
10 570-4575	3/22/2010	JUVENILE PROBATION	3,000.00-	5,605.00	0.00	2,605.00	2,605.00	
		RESIDENTIAL SERVICES						
10 570-4310	3/22/2010	JUVENILE PROBATION	3,000.00	2,000.00	0.00	5,000.00	5,000.00	
		OFFICE SUPPLIES & EXPENSES						
-----								
Budget Adj. # 000414								
52 613-5500	3/22/2010	EQUIPMENT REPL PCT	29,840.00	64,200.00	0.00	94,040.00	0.00	
		CAPITAL OUTLAY						
-----								
Budget Adj. # 000415								
10 333-3235	3/22/2010	LIBRARY	8,300.00	0.00	5,837.00	14,137.00-	2,536.00	
		LIBRARY GRANTS						
10 650-5500	3/22/2010	LIBRARY	8,300.00	8,865.00	56.50-	17,108.50	8,723.92	
		CAPITAL OUTLAY						
		PACKET NOTES:						
		410 - GEN, COURT EXPENSE - COVER INDIGENT DEFENSE \$15,000						

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000415 -----							
FOR NORMAN CAP MURDER APPEAL							
411 - GEN, CONSTABLE #2 - COVER PURCH OF TRK & EQUIP FOR TRK							
OVER AMT BUDGETED UP TO ADDL \$7,364.21 APPROVED 10/27/09 CCT							
412 - GEN, TREASURER - COVER COMPUTER MAINT THRU YEAR END							
413 - GEN, JUV PROBATION - COVER FY 09 AUDIT FEES							
414 - EQUIP REPLACEMENT PCT #3 - BUDGET LOAN PROCEEDS FROM							
GEN FUND FOR PURCH OF GRADALL							
-----							
415 - GEN, LIBRARY - CERTIFY & BUDGET MARSHALL JOHNSON							
FOUNDATION GRANT FOR JUVENILE SHELVING							
				TOTAL NO. ADJUSTMENTS--REVENUE:	1	8,300.00	
				TOTAL NO. ADJUSTMENTS--EXPENSE:	10	38,140.00	
				TOTAL IN PACKET--		<u>46,440.00</u>	

\*\*\* NO WARNINGS \*\*\*

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

**Approve and Certify Funds from MG & Lillie Johnson Foundation in the Amount of \$8,300 for Juvenile Shelving and Take any Necessary Action**

Teri Gasch, County Librarian, addressed the Court concerning a grant awarded by MG & Lillie Johnson Foundation for Juvenile shelving in the amount of \$8,300.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to approve and certify the funds and authorize Judge Stafford to sign.

Motion carried.

Clerk's note: A copy of the award letter on file among the exhibits of Comm. Court.

**Consider CIAP Grant Contract on Mauritz Project and Take any Necessary Action**

A motion was made by Comm. Bubela, seconded by Comm. Deyton to approve the contract and authorize Judge Stafford to sign.

Motion carried.

Clerk's note: A copy of the contract on file among the exhibits of Comm. Court.

**Receive Jackson County Juvenile Probation Fund Audit for the Grant Year Ended August 31, 2009**

The Jackson County Juvenile Probation Fund Audit was received.

Clerk's note: A copy of the audit on file among the exhibits of Comm. Court.

**Consider Transfer of Radios Procured with Homeland Security Funds to Jackson County Emergency Service Districts and Take any Necessary Action**

Michelle Darilek spoke to the Court concerning transferring radios to Emergency Service Districts #1 and #2. She noted these radios were received in 2006 and 2007 grant years for the Volunteer Fire Departments. She provided the Court with a list of the radios.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to transfer the radios and authorize Judge Stafford to sign the Property Transfer Record Agreement.

Motion carried.

Clerk's note: A copy of the agreement on file among the exhibits of Comm. Court.

**Consider Purchase of ID Card System with Homeland Security Grant through Buy Board and Take any Necessary Action**

Allan Friedrich addressed to Court concerning the purchase of an ID Card System using Homeland Security Grant funds.

A motion was made by Comm. Deyton, seconded by Comm. Hunt to approve the use of Homeland Security Grant funds to purchase an ID Card System.

Motion carried.

**Consider Change to Nationwide Retirement Plan and Take any Necessary Action**

Judge Stafford spoke to the Court concerning a change to the Nationwide Retirement Plan. He noted on the 457B Plan, the High Interest Fund will be removed effective April 16, 2010.

A motion was made by Judge Stafford, seconded by Comm. Belicek to approve the change.

**Presentation by US Communities Buying Coop/Office Depot**

Dee Cover with Office Depot spoke to the Court concerning the U.S. Communities Buying Co-op that the County is enrolled in. She noted the County currently gets a discount on approximately 1,100 items.

Clerk’s note: A brochure on file among the exhibits of Comm. Court.

**Consider Road Use Agreement for County Roads in Precinct #1 and Take any Necessary Action**

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the Road Use Agreement with BP Productions, Inc. for County Roads 2831, 283 and 284.

Motion carried.

Clerk’s note: A copy of the agreement on file among the exhibits of Comm. Court.

**Consider Electricity use at Fairgrounds and Take any Necessary Action**

Comm. Hunt noted there are four meters that need to be left on at the Fairgrounds: (1) water well meter; (2) meter to the shooting range; (3) meter to the pavilion; (4) meter to the Scout Hut.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to deactivate all meters except for the meters listed above and to transfer those four meters to the County’s electricity provider.

Motion carried.

**Discuss Bridge Options for Match to TXDOT Grant for Bridge Replacement**

Judge Stafford noted the bridge on County Road 3171 does qualify for the Bridge Replacement Program where the County matches 10%. The local match portion will be approximately \$47,000. Judge Stafford asked the Commissioners to give him a list of bridges and/or culverts that might qualify for the program in their precincts.

No action taken.

**Consider Contract with TXDOT on Surplus Material Storage and Take any Necessary Action**

Discussion was had concerning the contract with TXDOT for two locations to store material, one at the Fairgrounds and one off County Road 234. Several changes were made to the contract.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the contract with the changes discussed.

Motion carried.

Clerk’s note: A copy of the contract noting the changes discussed on file among the exhibits of Comm. Court.

**Consider Payment of County and Precinct Bills and Court Orders**

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payment of County and precincts bills and one Court Order to John D. Mercer & Associates for Water Control District #2 for \$4,322.50 pending the Water District’s approval.

Motion carried.

**Payroll Changes**

A motion was made by Judge Stafford, seconded by Comm. Belicek to approve the payroll changes.

Motion carried.

Payroll changes as follows:

*March 22, 2010*

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
<i>PART TIME:</i>					
<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Sheblak, Jennie	Judge		\$0.00	\$10.00	03/15/2010

**Various County Reports**

Judge Stafford noted the Texas Comptroller of Public Accounts is offering an Energy Efficient Appliance Rebate if the qualified appliance is purchased from April 16 through April 25, 2010.

Andy Louderback, Sheriff, gave the Court an update on the Reverse 911 equipment.

Andy Louderback, Sheriff, informed the Court of an inmate who had to be hospitalized and required surgery.

Michelle Darilek presented the Court with the Transfer Station Sales & Cost Comparison.

Clerk's note: A copy on file among the exhibits of Comm. Court.

**ADJOURNMENT**

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 10:00 a.m.

Meeting **ADJOURNED.**

**APPROVED** this the 12<sup>th</sup> day of April, 2010.

---

Harrison Stafford, II  
County Judge

ATTEST:

---

Kenneth W. McElveen, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas