

**REGULAR TERM
REGULAR SESSION
JANUARY 11, 2016**

On this the 11th day of January, 2016, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Williams	County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

Mike Hiller, Extension Agent, addressed the Court and introduced the new Extension Office Secretary, Katelyn Sutherland.

Approval of Minutes and/or additions and corrections, if any

The minutes December 22, 2015 were presented. Comm. Belicek noted one correction, adding the word "to" to sentence concerning the conveyance of the Chamber of Commerce Meeting Room to the City of Edna.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes with one correction. Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2016 Budget, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the budget amendments. Motion carried.

Budget amendments as follows:

1-09-2016 9:02 AM BUDGET ADJUSTMENT REGISTER PAGE: 1
 PACKET: 00186-1/14/2016
 BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001396							
10 510-4751	1/14/2016	PUBLIC FACILITIES MAINT, BLDG, COURTHOUSE	1,000.00-	30,500.00	0.00	29,500.00	23,021.70
		DEPT: PUBLIC FACILITIES					
10 510-4755	1/14/2016	PUBLIC FACILITIES MAINT, MUSEUM	1,000.00	500.00	0.00	1,500.00	230.00
		DEPT: PUBLIC FACILITIES					

Budget Adj. # 001397							
72 367-3670	1/14/2016	HAURITZ CONTRIBUTIONS & DONATIONS FROM	18,892.00	0.00	0.00	18,892.00-	0.00
72 660-5531	1/14/2016	HAURITZ CAPITAL OUTLAY - CO - HAURITZ	18,892.00	8,049.00	0.00	26,941.00	22,783.10
		DEPT: PARKS					
		PACKET NOTES:					
		1374 - GEN. PUBLIC FAC - REPAIR WATER LEAK AT MUSEUM					
		-CERTIFY & BUDGET					
		1377 - CIAP - CERTIFY & BUDGET LARA COMMUNITY DEVELOP					
		PTRESHIP GRANT FOR HAURITZ MAYER SUPPLY CO MATCH 20%					
		TOTAL NO. ADJUSTMENTS--REVENUE:			1	18,892.00	
		TOTAL NO. ADJUSTMENTS--EXPENSE:			3	18,892.00	
		TOTAL IN PACKET--				37,784.00	

*** NO WARNINGS ***
 *** NO ERRORS ***
 *** END OF REPORT ***

Consider request to use the courthouse lawn for the Flag City Community Market, and take any necessary action

Sheila Miller and Becky Miska spoke to the Court on behalf of the Flag City Community Market.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the use of the courthouse lawn for the Flag City Community Market which is currently held April through December. Motion carried.

Consider sale of 1987 Still Forklift on Gov.deal, and take any necessary action

A motion was made by Hunt, seconded by Comm. Bubela, to approve the sale of the 1987 Still Forklift on Gov.deal. Motion carried.

Consider purchase of reimbursement for Sonic Boom Boomerang for 2016 Sonic Boom Challenge, and take any necessary action

Discussion was had concerning options to compensate employees for the cost of the Boomerang Bands.

A motion was made by Judge Simons, seconded by Comm. Bubela to purchase the Sonic Boom Boomerang for employees requesting a Boomerang to participate in the 2016 Sonic Boom Challenge. Motion carried.

Consider installation of Televideo equipment provided by Gulf Bend Center in Jackson County Jail, and take any necessary action

This item was passed. No action taken.

Consider acceptance of Step Grant including approval of payment of overtime, and take any necessary action

Discussion was had concerning the guidelines set out to qualify for funds.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to accept the grant and to approve the payment of overtime hours for employees working on state grant. Project overtime, for the purposes of this grant, is defined as the time an employee on a twenty-eight (28) day cycle works on this project beyond one-hundred-sixty (160) hours of regular duty in the same time period. For employees on a seven-day (7) cycle, project overtime is defined as the time an employee works on this project beyond forty (40) hours of regular duty in the same time period. Paid leave shall be considered regular duty, though cannot work the program on the same day sick time is taken. Motion carried.

Consider acceptance of Lavaca-Navidad River Authority Community Development Partnership Program for Camp Mauritz Water Supply in the amount of \$18,892, certify and budget same, and take any necessary action

Judge Simons advised the Court that the Court received a letter, but the grant was never certified and budgeted.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve and accept the Lavaca-Navidad River Authority Community Development Partnership Program for Camp Mauritz Water Supply in the amount of \$18,892, and to approve the purchase of listed items. Motion carried.

Clerk's note: A copy of list on file among exhibits of Commissioners' Court.

Consider the purchase and payment of equipment under the Lavaca-Navidad River Authority Community Development Partnership Program for Camp Mauritz Water Supply, and take any necessary action

It was noted that a 20% down payment was required upon delivery of the equipment.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to purchase the Hydroneumatic Pressure Tank from Bulldog for \$12,220.00, and to approve payment of down payment upon delivery of equipment. Motion carried.

Consider payment of County and precinct bills and court orders

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payment of County and precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Hunt, seconded by Comm. Karl to approve the payroll changes.

Payroll changes as follows:

COMMISSIONERS'
COURT
PAYROLL
CHANGES

January 11, 2016

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Garcia, Omar	Jail	Full time	\$14.848	\$14.848	01/16/2016
Sutherland, Katelyn	Extension Service	Full time	\$0.000	\$13.000	01/11/2016

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
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Receive various county reports, news and information

Judge Simons submitted a continuing education transcript reporting Donna Atzenhoffer, Tax Assessor/Collector completed 94.75 hours for the year 2015. Comm. Bubela informed the Court of TCEQ restrictions concerning the transfer station. Michelle Darilek, Auditor, advised the Court that the outside auditors would be visiting the County this week.

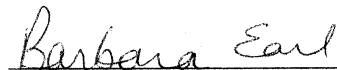
ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:52 am. **APPROVED** this the 25th day of January, 2016.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

Hear presentation by Extension Education Association

Hannah Glaeser, FCS Agent, spoke to the Court on behalf of the Extension Education Association and discussed different volunteer projects performed by the group, totaling 2,295 volunteer hours.

Consider appointing Director Position for Emergency Service District #2, and take any necessary action

The Court received a letter from Charles Taylor recommending Gonda Moncada to be appointed to the position.

A motion was made by Karl, seconded by Comm. Belicek, to appoint Gonda Moncada as Director for Emergency Service District #2. Motion carried.

Consider approval to apply for a Summer Reading Program Grant from Dollar General in the amount of \$1,000.00, and take any necessary action

Cherie Robinson, Director/Librarian, spoke to the Court about the grant.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the application for a Summer Reading Program Grant from Dollar General in the amount of \$1,000.00. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider approval of out of state travel for Cherie Robinson to attend Research Institute for Public Libraries conference scholarship in Englewood, Colorado, and take any necessary action

Cherie Robinson, Director/Librarian, addressed the Court and advised the scholarship would cover most costs, and up to \$500 travel and meal cost would be covered through reimbursement.

A motion was made by Comm. Belicek, seconded by Comm. Karl to approve the out of state travel for Cherie Robinson to attend Research Institute for Public Libraries conference scholarship in Englewood, Colorado. Motion carried.

Clerk's note: A copy of grant approval on file among exhibits of Commissioners' Court.

Consider approval for Jackson County Memorial Library to apply to M.G. & Lillie A. Johnson Foundation for a grant for a new rotating display case, and take any necessary action

Cherie Robinson, Director/Librarian, spoke to the Court and advised the display case would allow for more room to display young adult books.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the Jackson County Memorial Library to apply to M.G. & Lillie A. Johnson Foundation for a grant for a new rotating display case quoted at \$1,402.00, and to allow the purchase of the display case if grant received. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider amendment to Nationwide Retirement Solutions Agreement adding additional products and services, and take any necessary action

Judge Simons advised the Court that the changes would allow the employee to increase the amount of automatic contributions. It was noted that the Court did not need to take action to accept the changes, only to reject them. No action was taken.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider the Payment Card Industry (PCI) Standards of Self Compliance Questionnaire as required for Texas.gov partner agencies (Texas Online Registration Renewal; IVTRS), and take any necessary action

It was noted that this was an annual requirement. The questionnaire is completed by Donna Atzenhoffer, Tax Assessor/Collector.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the Payment Card Industry (PCI) Standards of Self Compliance Questionnaire as required for Texas.gov partner agencies (Texas Online Registration Renewal; IVTRS) and authorize the Judge to sign. Motion carried.

Clerk's note: A copy of questionnaire on file among exhibits of Commissioners' Court.

Consider Proposed Agreed Order from Texas Commission on Environmental Quality and payment of penalty for Transfer Station violations, and take any necessary action

Comm. Bubela advised the Court that during the audit of the Transfer Station, there were violations addressed. Since the audit, the violations have been corrected and the Transfer Station is now in compliance. The fees assessed with these violations could be either paid directly to TCEQ or the County could offset its penalty by participating in an approved Supplemental Environmental Program "SEP" by participating in an approved clean-up project.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Proposed Agreed Order from Texas Commission on Environmental Quality in the amount of \$15,651.00, and to apply payment of fines to SEP if possible. Motion carried.

Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

Consider purchase TLETS Computer for Dispatch in Sheriff's Office, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the purchase of TLETS Computer for Dispatch in Sheriff's Office in the amount of \$1,843.72 with the funds to come from Telephone Commissary. Motion carried.

Consider trade-in of S&W Pistol and disposal of assets, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the trade-in of S&W Pistol and disposal of assets listed. Motion carried.

Clerk's note: A list of assets on file among exhibits of Commissioners' Court.

Consider acceptance of conveyance of 2.346 acres of land for use as County Road in Precinct 4, and take any necessary action

Comm. Karl advised the Court that the conveyance was to relieve heavy traffic on Francitas streets due to closing of railroad crossing on FM 616.

A motion was made by Comm. Karl, seconded by Comm. Bubela to accept the conveyance of 2.346 acres of land for use as County Road in Precinct 4. Motion carried.

Clerk's note: A copy of deed on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) with YK Communications on County Road 250, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Application for County Road Crossing (Utilities) with YK Communications on County Road 250. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider Treasurer's Report, and take any necessary action

Mary Horton, Treasurer, submitted a copy of the Treasurer's Report.

A motion was made by Comm. Belicek, seconded by Comm. Karl to approve the Treasurer's Report. Motion carried.


Court approval as follows and entire report on file among exhibits of Commissioners' Court:

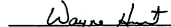
**MINUTES OF COUNTY FINANCES
TREASURER'S REPORT**

IN THE MATTER OF COUNTY
FINANCES IN THE HANDS OF
MARY HORTON, TREASURER
OF JACKSON COUNTY, TEXAS

COMMISSIONERS' COURT JACKSON
COUNTY, TEXAS IN REGULAR
SESSION JANUARY TERM 2016

IN ACCORDANCE with Section 114.026, Local Government Code, we, the undersigned, constituting the entire Commissioners' Court of said County, certify that on the 25th day of January 2016, at the Regular term of Court, we compared and examined the monthly report of Mary Horton, Treasurer of Jackson County, Texas, for December 2015, and finding the same correct, entered an order in the Minutes approving said report, which states total cash and other assets on hand as: \$7,206,656.25.


Dennis Simons, County Judge

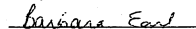

Wayne Hunt, Commissioner Pct. 1


Wayne Bubela, Commissioner Pct. 2

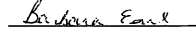

Jeffrey E. Belicek, Commissioner Pct. 3


Dennis Karl, Commissioner Pct. 4

SWORN TO AND SUBSCRIBED BEFORE ME, by Dennis Simons, County Judge, and County Commissioners of said Jackson County, each respectively, on this the 25th day of January A.D., 2016.


Attest: Barbara Earl, County Clerk

FILED FOR RECORD THIS the 25th day of January A.D., 2016, and recorded on the 25th day of January A.D., 2016.


Barbara Earl, County Clerk and
Ex-Officio Clerk of the Commissioners'
Court in and for Jackson County, Texas.

By: _____
Deputy

Consider payment of County and precinct bills and court orders

Michelle Darilek, Auditor, advised the Court that there were no court orders, but noted a transfer of funds to the Jackson County Chamber of Commerce for Chamber Building yearly deposits, event deposits and rentals after January 1, 2016.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the payment of County and precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action

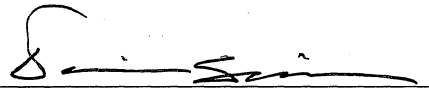
There were none.

Receive various county reports, news and information

Judge Simons advised the Court that the precinct radios have arrived. Michelle Darilek, Auditor, requested that all radios be brought by to be tagged. Comm. Hunt noted that a safety meeting would be held February 9, 2016 at 7:30am. Michelle Darilek, Auditor, provided the Court with information about a used oil report submitted to TCEQ annually, noting that the Used Oil Collection Center in Lolita is being transferred to Jackson County.

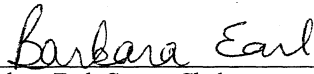
ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:35 am. **APPROVED** this the 8th day of February, 2016.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas