

**SPECIAL TERM
SPECIAL SESSION
AUGUST 3, 2009**

On this the 3rd day of August, 2009, A.D., at 8:30 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Courthouse in Edna, Texas, with the following member of the Court present, to-wit:

Harrison Stafford, II	County Judge
Wayne Hunt	Comm. Pct #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct #3
Larry Dayton	Comm. Pct. #4

At which time the following proceedings were had:

Workshop Budget 2009/2010

The following elected Officials and Department Heads came before Court to discuss their budget: Terri Gasch, County Library; Kenneth McElveen, County Clerk; J.J. Janssen, Extension Office; Bobby Fielder, Airport; and Steve Minch, Juvenile Probation.

Adjournment

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 11:50 a.m.

Meeting was **ADJOURNED**.

APPROVED this the 10th day of August, 2009.

Harrison Stafford, II
County Judge

ATTEST:

Kenneth W. McElveen, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**REGULAR TERM
SPECIAL SESSION
AUGUST 10, 2009**

On this the 10th day of August, 2009, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse in Edna, Texas, with the following member of the Court present, to-wit:

Harrison Stafford, II	County Judge
Wayne Hunt	Comm. Pct #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct #3
Larry Deyton	Comm. Pct. #4
Leslie Miller	Deputy County Clerk

At which time the following proceedings were had:

Citizen Comments

There were none.

Minutes Approved

The Minutes of July 27, 2009 and August 3, 2009 were presented. Comm. Deyton noted on page 655 his name was spelled wrong. Comm. Bubela noted on page 661 under Consider Purchase of Law Mower, should be Lawn Mower.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the Minutes with the changes.

Motion carried.

Budget Amendments

There were none.

Presentation of Identity Theft Prevention Certificates

Bert Howard, Business & Risk Consulting Group of America, presented the Court with an Identity Theft Prevention Certificate.

Consider Request of Jackson County Youth Fair Association, and Take any Necessary Action

Dee Darilek, President of the Jackson County Youth Fair, spoke to the Court concerning funds that are needed this year due to moving to the Brackenridge Recreation Complex. She submitted a financial report for the last 12 years. She requested the Court consider a \$5,000 donation to the Jackson County Youth Fair to help get them going at the new facility.

Clerk's note: A copy of the financial report on file among the exhibits of Comm. Court.

Consider Contract Regarding Providing of Emergency Environmental and/or Disaster and/or Logistical Response Services, and Take any Necessary Action

Tim Ware, Garner Environmental, addressed the Court concerning a Master Service Agreement that would provide the County with emergency environmental and/or disaster and/or logistical response services if so needed. The County does not have to pay for the contract unless services are rendered. Mr. Ware noted the response time would be 2 to 2 ½ hours if the County called Garner Environmental to respond to an emergency and/or disaster.

A motion was made by Comm. Deyton, seconded by Comm. Bubela to enter into the contract.

Motion carried.

Clerk's note: A copy of the contract on file among the exhibits of Comm. Court.

Public Hearing on District Clerk Technology Fund fees, and Preservation and Restoration Record Plan, and Take any Necessary Action

Consider Adoption of District Clerk Preservation and Restoration Record Plan, and Take any Necessary Action

Sharon Mathis, District Clerk, spoke to the Court concerning a Preservation and Restoration Record Plan and a \$5.00 fee she would like to implement that will go into a Technology Fund.

Michelle Darilek, County Auditor, noted the amount would add up to approximately \$1,600 per year.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adopt the District Clerk Preservation and Restoration Record Plan and fee of \$5.00.

Motion carried.

Clerk's note: A copy of the record plan on file among the exhibits of Comm. Court.

Consider Bids on AC Units for Courthouse, and Take any Necessary Action

Comm. Belicek spoke to the Court concerning bids for AC Units for the Courthouse. He noted two bids were received, Efficiency Air for \$7,671.00 and Dierlam A/C & Heating for \$12,686.00.

A motion was made by Comm. Belicek, seconded by Comm. Deyton to approve Efficiency Air's bid of \$7,671.00.

Motion carried.

Clerk's note: A copy of the bids on file among the exhibits of Comm. Court.

Consider Interlocal Agreement with Harris County Regarding Mobile Data Terminals, and Take any Necessary Action

Andy Louderback, Sheriff, spoke to the Court concerning an Interlocal Agreement with Harris County. This agreement will allow Jackson County to utilize Harris County's system. The cost is \$7.50 per month per Mobile Data Terminal and a one time fee per unit of \$87.25. The agreement is for 1 year with an automatic renewal.

A motion was made by Comm. Deyton, seconded by Comm. Hunt to enter into the agreement with the funds to come out of abandoned motor vehicle fund.

Motion carried.

Clerk's note: A copy of the agreement of file among the exhibits of Comm. Court.

Consider Purchase of Upgrade to Reverse 911 System, and Take any Necessary Action

After discussion, a motion was made by Comm. Bubela, seconded by Comm. Deyton to approve the bid received from James Teleco for \$3,535.00 for upgrading the Reverse 911 System, also noting the cost will be split with the City of Edna and Ganado.

Motion carried.

Clerk's note: A copy of the bid on file among the exhibits of Comm. Court.

Receive Corrected Warranty Deed to Camp Mauritz, and Take any Action Necessary

Judge Stafford noted the corrected Warranty Deed to Camp Mauritz had been received.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to receive and file the Correction Warranty Deed.

Motion carried.

Clerk's note: A copy of the Correction Warranty Deed among the Official Records in the County Clerk's office.

Receive Renewal of Texas Online Contract, and Take any Necessary Action

Judge Stafford noted a letter was received from Texas Online stating their intent on renewing the contract that the County originally signed with BearingPoint on July 31, 2006 .The renewal is effective July 31, 2009. This contract automatically renews for one-year increments.

Clerk's note: A copy of the letter on file among the exhibits of Comm. Court.

Accept and Budget Texas Commission for the Arts Grant

It was noted two grants were awarded to the Jackson County Memorial Library for \$207.00 and \$161.00.

A motion was made by Comm. Bubela, seconded by Comm. Deyton to accept the grants and budget the money.

Motion carried.

Clerk's note: A copy of the award letters on file among the exhibits of Comm. Court.

Consider Jail Inmate Telephone Contract, and Take any Necessary Action

Andy Louderback, Sheriff, spoke to the Court concerning the Jail Inmate Telephone Contract with Inmate Communications Inc. The new contract gives the County a 50% commission and \$20,000 in debit phone cards and will be effective August 30, 2009 through August 20, 2011.

A motion was made by Judge Stafford, seconded by Comm. Deyton to approve the contract with Inmate Communications Inc.

Motion carried.

Clerk’s note: A copy of the contract on file among the exhibits of Comm. Court.

Consider Bids for Roller Shelving in County Clerk’s Office, and Take any Necessary Action

Judge Stafford noted that 4 bids were received: Wayne Myers, \$7,322.40; InterStor, \$8,577.00; Acratod of Austin, Inc., \$7,378.00; and Business Ink, Co, \$7,689.00.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve Wayne Myers bid for \$7,322.40 with the funds to come out of Records Management.

Motion carried.

Clerk’s note: A copy of the bids on file among the exhibits of Comm. Court.

Consider Extension of IKON Copier Lease for JP#2 Office, and Take any Necessary Action

After discussion a motion was made by Comm. Deyton, seconded by Comm. Bubela to approve the 4 year contract with IKON at \$133.00 for the lease of a copier for the JP #2 office.

Motion carried.

Clerk’s note: A copy of the lease on file among the exhibits of Comm. Court.

Consider Payment of County and Precinct Bills, and Court Orders

A motion was made by Comm. Bubela, seconded by Comm. Hunt to pay the County and Precinct bills.

Motion carried.

Payroll Changes

A motion was made by Comm. Belicek, seconded by Judge Stafford to approve the payroll changes.

Motion carried.

Payroll changes as follows:

FULL TIME:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI- WEEKLY FROM:</u>	<u>BI- WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Miller, Leslie	County Clerk	Length of service increase	\$908.65	\$1,004.80	08/08/2009
Morales, Terri	County Clerk	Length of service increase	\$758.92	\$835.84	08/08/2009
Airhart, M. Bruce	Maintenance	Length of service increase	\$1,153.84	\$1,192.31	08/22/2009

PART TIME:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Markiewicz, Nathan	Maintenance		\$0.00	\$8.00	08/13/2009

Receive Various County Reports, News and Information

The extension report was received.

Judge Stafford noted that Comm. Deyton received 1.3 CEU’s from Texas A&M University.

Judge Stafford noted the KBDI is 722.

Court recessed at 10:40 a.m.

Court reconvened with full Court present at 10:45 a.m.

Workshop on Budget 2009/2010

The Court discussed various budget items including the Chamber of Commerce, Jackson County Youth Fair, Appraisal District and County Wide Drainage.

Adjournment

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 12:00 p.m.

Meeting was **ADJOURNED**.

APPROVED this the 24th day of August, 2009.

Harrison Stafford, II
County Judge

ATTEST:

Kenneth W. McElveen, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**REGULAR TERM
SPECIAL SESSION
AUGUST 24, 2009**

On this the 24th day of August, 2009, A.D., at 8:30 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Special Session, thereof, at the Courthouse in Edna, Texas, with the following member of the Court present, to-wit:

Harrison Stafford, II	County Judge
Wayne Hunt	Comm. Pct #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct #3
Larry Deyton	Comm. Pct. #4
Leslie Miller	Deputy County Clerk

At which time the following proceedings were had:

Citizen Comments

There were none.

Minutes Approved

The Minutes of August 10, 2009 were presented.

A motion was made by Comm. Bubela, seconded by Comm. Deyton to approve the Minutes.

Motion carried.

Budget Amendments

Budget amendments #314 through #333 were presented.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the budget amendments.

Motion carried.

Budget Amendments as follows:

Consider Adoption of \$5 District Clerk Archive Fee Beginning October 1, 2009, and \$4 District & County Clerk Technology Fee Occurring after September 1, 2009 and to Begin Collecting 1/1/2010, and \$10 County and District Clerk Records Preservation Fee on Civil Cases for Records Digitizing and Disaster Recovery of Records Effective 1/1/2010, and Take any Necessary Action

Discussion was had concerning the new fees.

A motion was made by Comm. Bubela, seconded by Comm. Deyton to adopt the fees.

Motion carried.

Consider Holiday Schedule for Fiscal Year 2009/2010, and Take any Necessary Action

After consideration of three different options, a motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the holiday schedule under Option #3.

Motion carried.

Option #3 Holiday Schedule as follows:

PROPOSED – OPTION 3
2009-2010 HOLIDAYS

Commissioner's Court has approved the following holidays for the 2009-2010 fiscal year:

Veteran's Day	Wednesday, November 11, 2009
Thanksgiving	Thursday, November 26, 2009
	Friday, November 27, 2009
Christmas Eve	Thursday, December 24, 2009
Christmas Day	Friday, December 25, 2009
New Year's Eve	Thursday, December 31, 2009
New Year's Day	Friday, January 1, 2010
President's Day	Monday, February 15, 2010
Good Friday	Friday, April 2, 2010
Memorial Day	Monday, May 31, 2010
Independence Day	Monday, July 5, 2010
Labor Day	Monday, September 6, 2010

1 Personal Holiday has been allowed. In order to record the personal holiday, 8 hours of HOLIDAY will be added to each eligible employee's balance. Only 24 hours holiday may carryover on September 30, 2010; all other hours will automatically be forfeited.

Consider Adoption of Employee Health Insurance Coverage for Fiscal Year 2009/2010, and Take any Necessary Action

Discussion was had concerning the employee health insurance coverage for fiscal year 2009/2010.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to stay with the current plan leaving the coverage and deductibles the same as last year.

Motion carried.

Clerk's note: A copy of the renewal notice on file among the exhibits of Comm. Court.

Consider Approval of TX Department of State Health Services Contract No. 2010-032876 in the amount of \$28,129.00, and Take any Necessary Action

Discussion was had concerning the renewal of the contract with Texas Department of State Health Services in the amount of \$28,129.00. It was noted there was no change in the contract.

A motion was made by Comm. Deyton, seconded by Comm. Belicek to renew the contract in the amount of \$28,129.00.

Motion carried.

Clerk's note: A copy of the contract on file among the exhibits of Comm. Court.

Certify & Budget \$9,000 Received From the VL & JH Robinson Charitable Foundation for the Installation of Central Heat and Air for the Morales Community Center and Approve Installation of Same

Judge Stafford noted we received \$9,000 from the VL & JH Robinson Charitable Foundation for installing central air & heat in the Morales Community Center. A bid was received from Efficiency Air for \$7,932.00 to install the central air unit.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to certify and budget the \$9,000 and to approve Efficiency Air's bid of \$7,932.00 not to exceed \$9,000 for electrical wiring.

Motion carried.

Clerk's note: A copy of the bid on file among the exhibits of Comm. Court.

Consider Ratification of JP #2 Mobile Phone Contract, and Take any Necessary Action

Michelle Darilek noted that no action needs to be taken at this time.

Consider Replacement of Jail Intercom Communication System our of Telephone Commissary Funds, and Take any Necessary Action

After discussion, a motion was made by Comm. Hunt, seconded by Judge Stafford to approve the Correctional Maintenance Incorporated proposal for \$4,832 for equipment and \$1,680 for labor, totaling \$6,512.00.

Motion carried.

Clerk's note: A copy of the bids on file among the exhibits of Comm. Court.

Consider Payment of County and Precinct Bills, and Court Orders

A motion was made by Comm. Bubela, seconded by Comm. Hunt to pay the County and Precinct bills and on Court order to Portable Communications Inc for \$52,317.00 of which \$21,907 to paid from Abandoned Motor Vehicle and \$30,410 from the Robinson Grant.

Motion carried.

Payroll Changes

There were none.

Receive Various County Reports, News and Information

The Library and Treasurer's Monthly Report were received.

Judge Stafford noted that Comm. Bubela received a Certificate of Participation in the V.G. Young Institute of County Government.

Judge Stafford noted he received letters from Texas Task Force on Indigent Defense stating the County has been approve for reimbursement of legal expenses for the capital murder case totaling \$271,798 and an additional \$10,297.00 in the form of an equalization disbursement that must be used to improve the county's indigent defense system.

Adjournment

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 9:00 a.m.

Meeting was **ADJOURNED**.

APPROVED this the 14th day of September, 2009.

Harrison Stafford, II
County Judge

ATTEST:

Kenneth W. McElveen, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**SPECIAL TERM
SPECIAL SESSION
AUGUST 26, 2009**

On this the 26th day of August, 2009, A.D., at 4:00 p.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Courthouse in Edna, Texas, with the following member of the Court present, to-wit:

Harrison Stafford, II	County Judge
Wayne Hunt	Comm. Pct #1, absent
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct #3
Larry Deyton	Comm. Pct. #4
Leslie Miller	Deputy County Clerk

At which time the following proceedings were had:

Consider Replacement of Jail Intercom Communication System out of Telephone Commissary Funds, and Take any Necessary Action

After discussion, a motion was made by Comm. Deyton, seconded by Comm. Bubela to rescind the bid to Correctional Maintenance for \$6,512 and to accept the bid from Lashon Electronics for \$2,760.17 with the labor being done in house noting funds be paid from Telephone Commissary fund.

Motion carried.

Clerk's note: A copy of the bids on file among the exhibits of Comm. Court.

Adjournment

A motion was made by Comm. Deyton, seconded by Comm. Belicek to adjourn at 4:07 p.m.

Meeting was **ADJOURNED**.

APPROVED this the 14th day of September, 2009.

Harrison Stafford, II
County Judge

ATTEST:

Kenneth W. McElveen, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas