

**SPECIAL TERM
SPECIAL SESSION
AUGUST 7, 2018**

On this the 7th day of August, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session; thereof, at the Commissioners' Courtroom of the Jackson County Courthouse, Edna, Jackson County, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Consider Burn Ban, and take any necessary action

This item was passed. No action taken.

Budget Workshop to discuss 2018-2019 budget

The following department budgets were discussed:

Library, DPS, Tax Assessor/Collector's Office, JP #1 and #2, Airport, Auditor's Office, Treasurer's Office, Sheriff's Office, Precinct #3, TAC Insurance. Comm. Belicek left the meeting at 10:13am.

Court recessed at 10:30am.

Court reconvened at 11:18am with full court present.

At which time the following proceedings were had:

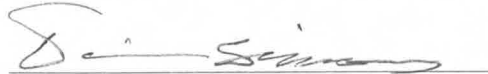
Budget Workshop to discuss 2018-2019 budget

Salaries and Cost of Living Adjustments were discussed.

ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 11:54 am.
Meeting **ADJOURNED.**

APPROVED this the 28th day of August, 2018.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

REGULAR TERM
REGULAR SESSION
AUGUST 14, 2018

On this the 14th day of August, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Tracy Burtschell	Deputy County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for the public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

Cherie Robinson, Library Director, advised the Court that the Jackson County Memorial Library received credited status.

Approval of Minutes and/or additions and corrections, if any

The minutes from July 24, 2018; August 1, 2018 and August 7, 2018 were submitted.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the minutes.

Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2017

Budget, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the budget amendments. Motion carried.

Budget amendments as follows:

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8-09-2018 3:27 PM BUDGET ADJUSTMENT REGISTER PAGE: 1
PACKET: 00242-8/14/18
BUDGET CODE: CB-Current Budget
ORIGINAL PREVIOUS NEW BUDGET
FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
-----
Budget Adj. # 001702
-----
10 409-4950 8/14/2018 COVER THRU YR END 5,444.00- 75,000.00 11,426.00- 58,130.00 41,951.00
UNCLASSIFIED
DEPT: NON-DEPARTMENTAL
10 406-4750 8/14/2018 COVER ANTENNA SERV #30.00 750.00 0.00 1,580.00 0.50
REPAIR AND MAINTENANCE
DEPT: EMERGENCY MGMT
10 406-5500 8/14/2018 ANTENNA PURCH 2,982.00 0.00 0.00 2,982.00 0.30
CAPITAL OUTLAY
DEPT: EMERGENCY MGMT
10 436-4533 8/14/2018 COVER INDICENT DEF 3,600.00 85,000.00 0.00 81,400.00 35,204.53
LEGAL IND. DIST - 24TH
DEPT: COURT EXPENSE
10 436-4534 8/14/2018 COVER INDICENT DEF 3,600.00 50,600.00 0.00 54,200.00 667.00
LEGAL IND. DIST - 135TH
DEPT: COURT EXPENSE
10 450-4760 8/14/2018 NEW COPIER RENTAL 219.00 13,336.00 0.00 13,117.00 517.90
MAINT & SUPPORT/COMPUTERS
DEPT: DISTRICT CLERK
10 450-4770 8/14/2018 NEW COPIER RENTAL 219.00 1,300.00 0.00 1,519.00 167.71
RENTAL
DEPT: DISTRICT CLERK
10 700-7080 8/14/2018 HANGER REP CCT 5/22 1,632.00 7,355.00 0.00 6,987.00 1,632.00
TRS TO AIRPORT
DEPT: TRANSFER OUT
Budget Adj. # 001703
-----
10 499-4315 8/14/2018 PURCH HEADSETS 67.52- 6,300.00 0.00 6,232.48 0.00
POSTAGE & FREIGHT
DEPT: TAX ASSESSOR/COLLECTOR
10 499-4470 8/14/2018 PURCH HEADSETS 200.00- 3,600.00 0.00 3,400.00 68.81
SUPPLIES, VOTER REGISTRATION
DEPT: TAX ASSESSOR/COLLECTOR
10 499-4660 8/14/2018 PURCH HEADSETS 1,335.00- 1,700.00 0.00 365.00 300.00
LEGAL & BID NOTICES
DEPT: TAX ASSESSOR/COLLECTOR
10 499-4585 8/14/2018 PURCH HEADSETS #23.72- 5,200.00 0.00 4,376.28 0.00
TAX ROLLS & RECEIPTS
DEPT: TAX ASSESSOR/COLLECTOR
8-09-2018 3:27 PM BUDGET ADJUSTMENT REGISTER PAGE: 2
PACKET: 00242-8/14/18
BUDGET CODE: CB-Current Budget
ORIGINAL PREVIOUS NEW BUDGET
FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
-----
Budget Adj. # 001704
-----
10 499-4330 8/14/2018 PURCH HEADSETS 2,426.24 8,500.00 1,250.00 12,176.24 2,562.46
OFFICE SUPPLIES & EXPENSES
DEPT: TAX ASSESSOR/COLLECTOR
Budget Adj. # 001704
-----
10 510-4741 8/14/2018 COVER SUPPLIES & EL 1,853.00- 50,000.00 0.00 48,147.00 8,060.40
UTILITIES, CT HOUSE
DEPT: PUBLIC FACILITIES
10 510-4432 8/14/2018 COVER SUPPLIES & EL 1,000.00 7,500.00 0.00 8,500.00 646.55
SUPPLIES, JANITORIAL CT HOUSE
DEPT: PUBLIC FACILITIES
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10 510-4745 8/14/2018 COVER SUPPLIES & EL 853.00 3,300.00 0.00 4,153.00 467.98
 UTILITIES, MUSEUM
 DEPT: PUBLIC FACILITIES
 10 650-4310 8/14/2018 COVER IT TECH 127.00- 4,650.00 0.00 4,523.00 1,054.38
 OFFICE SUPPLIES & EXPENSES
 DEPT: COUNTY LIBRARY
 10 650-4750 8/14/2018 COVER IT TECH 127.00 5,985.00 295.88- 5,816.12 80.77
 REPAIR & MAINTENANCE
 DEPT: COUNTY LIBRARY
 10 497-4680 8/14/2018 COVER IT TECH 118.00- 3,000.00 0.00 2,882.00 360.77
 TRAVEL/TRAINING
 DEPT: COUNTY TREASURER
 10 497-4760 8/14/2018 COVER IT TECH 118.00 10,942.00 0.00 11,060.00 80.18
 MAINT & SUPPORT/COMPUTERS
 DEPT: COUNTY TREASURER
 28 651-4550 8/14/2018 AWARDS - READING PR 400.00- 1,900.00 0.00 1,500.00 465.00
 PROFESSIONAL FEES
 DEPT: SUMMER READING
 28 651-4950 8/14/2018 AWARDS - READING PR 400.00 1,700.00 0.00 2,100.00 317.25
 UNCLASSIFIED
 DEPT: SUMMER READING
 Budget Adj. # 001705 -----
 10 543-4813 8/14/2018 COVER FIRE RUNS 3,250.00- 3,250.00 0.00 0.00 0.00
 BASE, GANADO SERVICE
 DEPT: FIRE PROTECTION
 8-09-2018 3:27 PM BUDGET ADJUSTMENT REGISTER PAGE: 3
 PACKET: 00242-8/14/18
 BUDGET CODE: CB-Current Budget
 ORIGINAL PREVIOUS NEW BUDGET
 FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
 Budget Adj. # 001705 -----
 10 543-4823 8/14/2018 COVER FIRE RUNS 3,250.00 11,000.00 0.00 14,250.00 1,300.00
 RUNS, GANADO SERVICE
 DEPT: FIRE PROTECTION
 Budget Adj. # 001706 -----
 10 560-4680 8/14/2018 UNIFORMS - NEW EMPL 500.00- 12,000.00 0.00 11,500.00 2,471.41
 TRAVEL/TRAINING
 DEPT: SHERIFF
 10 560-4785 8/14/2018 UNIFORMS - NEW EMPL 500.00 4,500.00 1,800.00- 3,200.00 281.08
 UNIFORMS
 DEPT: SHERIFF
 10 561-4360 8/14/2018 COVER IT TECH 600.00- 1,000.00 101.00- 299.00 208.68
 FUEL
 DEPT: CORRECTIONS
 10 561-4760 8/14/2018 COVER IT TECH 600.00 5,500.00 500.00 6,600.00 401.00
 MAINT & SUPPORT, COMP/SOFT
 DEPT: CORRECTIONS
 10 561-4680 8/14/2018 INCREASED INMATE RX 3,000.00- 5,000.00 0.00 2,000.00 379.90
 TRAVEL/TRAINING
 DEPT: CORRECTIONS
 10 561-4500 8/14/2018 INCREASED INMATE RX 3,000.00- 15,000.00 3,000.00- 9,000.00 5,077.75
 CONTRACT SERVICE
 DEPT: CORRECTIONS
 10 561-4647 8/14/2018 INCREASED INMATE RX 6,000.00 20,000.00 0.00 26,000.00 5,005.03
 INMATE, RX & MEDICAL SUPP
 DEPT: CORRECTIONS
 10 561-4132 8/14/2018 VACANT POSITION TO 6,000.00- 40,554.00 0.00 34,554.00 11,882.23
 SALARY, CORRECTION OFFICER
 DEPT: CORRECTIONS
 10 561-4183 8/14/2018 VACANT POSITION TO 6,000.00 20,000.00 0.00 26,000.00 5,062.04
 SALARY, CORRECTION OFF, PT/TIM
 DEPT: CORRECTIONS
 Budget Adj. # 001707 -----
 10 595-4172 8/14/2018 PURCH REQ SIGNS & F 3,473.00- 41,879.00 0.00 38,406.00 10,587.22
 SALARY, LANDFILL
 DEPT: SANITATION
 8-09-2018 3:27 PM BUDGET ADJUSTMENT REGISTER PAGE: 4
 PACKET: 00242-8/14/18
 BUDGET CODE: CB-Current Budget
 ORIGINAL PREVIOUS NEW BUDGET
 FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
 Budget Adj. # 001707 -----
 10 595-4360 8/14/2018 PURCH REQ SIGNS & F 1,973.00 10,000.00 200.00- 11,773.00 2,092.17
 FUEL
 DEPT: SANITATION
 10 595-4310 8/14/2018 PURCH REQ SIGNS & F 1,500.00 2,100.00 220.00- 3,380.00 1,744.08
 OFFICE SUPPLIES & EXPENSES
 DEPT: SANITATION
 Budget Adj. # 001708 -----
 19 437-4680 8/14/2018 COVER PART TIME 2,500.00- 3,000.00 0.00 500.00 500.00
 TRAVEL/TRAINING
 DEPT: CRIMINAL DIST ATTORNEY
 19 437-4180 8/14/2018 COVER PART TIME 2,500.00 8,400.00 0.00 10,900.00 1,798.66
 SALARY, PART/TIME SECRETARIES
 DEPT: CRIMINAL DIST ATTORNEY
 25 574-4572 8/14/2018 RECLASS TO CORR COD 901.75- 8,742.00 4,896.70- 2,943.55 2,943.55
 EXT CONT - MENTAL HEALTH
 DEPT: REGIONALIZATION - R
 25 574-4571 8/14/2018 RECLASS TO CORR COD 901.75 0.00 2,130.10 3,031.85 421.00
 EXT CONTRACTS - YOUTH SERVICES
 DEPT: REGIONALIZATION - R
 Budget Adj. # 001709 -----
 41 611-4370 8/14/2018 COVER THRU YR END 375.00- 4,500.00 0.00 4,125.00 1,045.38
 OIL, GREASE & COOLANT
 DEPT: R & B # 1
 41 611-4740 8/14/2018 COVER THRU YR END 375.00 4,000.00 0.00 4,375.00 351.55
 UTILITIES
 DEPT: R & B # 1
 44 614-4360 8/14/2018 COVER THRU YR END 3,000.00- 55,000.00 0.00 52,000.00 18,174.95
 FUEL
 DEPT: R & B # 4
 44 614-4375 8/14/2018 COVER THRU YR END 3,000.00 45,000.00 0.00 48,000.00 2,447.92
 PARTS, SUPPLIES, REPAIRS
 DEPT: R & B # 4

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Budget Adj. # 001710 -----
80 390-3910 8/14/2018 HANGER ROOF REP-5/2 1,642.00 7,355.00- 0.00 8,997.00- 1,632.00-
TRANSFER FROM GENERAL
DEPT: TRANSFER FROM
8-09-2018 3:27 PM BUDGET ADJUSTMENT REGISTER PAGE: 5
PACKET: 00242-8/14/18
BUDGET CODE: CB-Current Budget
ORIGINAL PREVIOUS NEW BUDGET
FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
Budget Adj. # 001710 -----
80 620-4710 8/14/2018 HANGER ROOF REP-5/2 89.00- 3,485.00 0.00 3,396.00 0.00
INSURANCE/BONDS
DEPT: AIRPORT
80 620-4950 8/14/2018 HANGER ROOF REP-5/2 402.00- 3,200.00 0.00 2,798.00 0.61
UNCLASSIFIED
DEPT: AIRPORT
80 620-4375 8/14/2018 HANGER ROOF REP-5/2 2,123.00 6,500.00 0.00 8,623.00 8,063.26
PARTS, SUPPLIES, REPAIRS
DEPT: AIRPORT
Budget Adj. # 001711 -----
10 342-3476 8/14/2018 CERTIFY & BUDGET 301.50 0.00 1,067.93 1,369.43- 1,904.93
GULF BEND MENTAL HEALTH CONT
DEPT: OTHER FEES
10 333-3280 8/14/2018 CERTIFY & BUDGET 663.67 0.00 1,127.28 1,790.95- 35.48
STATE HOMELAND SECURITY G
DEPT: STATE GRANT
10 560-4184 8/14/2018 CERT&BUD - MHO 117.00 5,000.00 2,773.27 7,890.27 988.88
SALARY, DEPUTIES, PART TIME
DEPT: SHERIFF
10 560-4195 8/14/2018 CERT&BUD-HOMELAND S 616.51 0.00 951.51 1,568.02 456.18-
SALARY, OVERTIME
DEPT: SHERIFF
10 560-4201 8/14/2018 CERT&BUD-MHO & HCM 68.16 59,180.00 49.61 59,297.77 8,355.64
PRG BENE. SOC SEC TAXES
DEPT: SHERIFF
10 560-4360 8/14/2018 CERT&BUD - MHO 163.50 38,000.00 883.51 39,047.01 1,431.96
FUEL
DEPT: SHERIFF
25 333-3274 8/14/2018 CERTIFY & BUDGET 5,413.30 8,742.00- 2,130.10 16,285.40- 1,882.60
REGION DIVERSION ALT
DEPT: STATE GRANT
25 574-4578 8/14/2018 CERT&BUD-LT RES CAR 5,431.30 0.00 4,896.70 10,328.00 10,084.30-
POST ADJ - SECURE
DEPT: REGIONALIZATION - R
PACKET NOTES:
TOTAL NO. ADJUSTMENTS--REVENUE: 4 8,010.47
TOTAL NO. ADJUSTMENTS--EXPENSE: 52 8,028.47

TOTAL IN PACKET-- 16,038.94
8-09-2018 3:27 PM BUDGET ADJUSTMENT REGISTER PAGE: 6
PACKET: 00242-8/14/18
BUDGET CODE: CB-Current Budget
ORIGINAL PREVIOUS NEW BUDGET
FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
Budget Adj. # 001711 -----
*** BUDGET DEFICIT WARNINGS ***
FUND ACCOUNT NAME BALANCE
10 560-4195 SALARY, OVERTIME 456.18-
25 574-4578 POST ADJ - SECURE 10,084.30-
TOTAL WARNINGS: 2
*** NO ERRORS ***
*** END OF REPORT ***

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Consider First Amendment to SAVNS Maintenance Grant Contract, and take any necessary action

Judge Simons noted the amendment is to extend the 2018 Grant Contract one year to end August 31, 2019. This contract concerns the Victim Information and Notification Program

A motion was made by Comm. Hunt, seconded by Judge Simons, to approve the first amendment to SAVNS Maintenance Grant Contract and the related Appriss agreement. Motion carried.

Clerk's note: A copy of amendment on file among exhibits of Commissioners' Court.

Consider SAVNS Maintenance Grant Contract for FY2019, and take any necessary action

Judge Simons advised the Court that this was a new contract to also expire August 31, 2019.

A motion was made by Comm. Karl, seconded by Comm. Hunt, to approve the SAVNS Maintenance Grant Contract for FY 2019. Motion carried.

Clerk's note: A copy of contract on file among exhibits of Commissioners' Court.

Consider Wellness Incentive Program for 2018-2019, and take any necessary action

Judge Simons advised the Court that it is the same incentive program from the previous year requiring employees to get an annual physical examination.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the Wellness Incentive Program for 2018-2019. Motion carried.

Consider proposed Tax Rate for 2018, and take any necessary action

Judge Simons noted that the Tax Rate was at .4464 per \$100 valuation which is a decrease from 2017.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the proposed Tax Rate at .4464 per \$100 valuation for 2018. Motion carried.

Consider approval of out of state travel for Sheriff Andy Louderback to attend Federation for American Immigration Reform (FAIR) in Washington, D.C. on September 4-7, 2018, and take any necessary action

It was noted that FAIR would cover the expenses for travel.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the out of state travel for Sheriff Andy Louderback to attend Federation for American Immigration Reform (FAIR) in Washington D.C. on September 4-7, 2018. Motion carried.

Consider agreement of U.S. Locality Domain Name Registration Terms and Conditions with Neustar, Inc. for County Website, and take any necessary action

Judge Simons advised the Court that TAC provides the internet domain for the County and will be changing vendors which requires the County's approval in order to keep the County domain.

A motion was made by Judge Simons, seconded by Comm. Hunt, to enter into an agreement with U.S. Locality Domain Name Registration Terms and Conditions with Neustar, Inc. for County Website. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider removal of blockage from ditch on County Road 287 in Precinct 1, and take any necessary action

It was noted that the owner of the property did give approval for the removal.

A motion was made by Comm. Hunt, seconded by Comm. Belicek, to approve the removal of blockage from ditch on County Road 287 in Precinct 1. Motion carried.

Consider accepting donation of bucket truck from LNRA to Precinct 3, and take any necessary action

It was noted that the bucket truck would be donated to Precinct 3, but would be available for use among all Precincts.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to accept the donation of the bucket truck from LNRA to Precinct 3. Motion carried.

Consider proposal from Efficiency Air for air conditioning at Justice of the Peace Office, Precinct 2, and take any necessary action

Comm. Belicek advised the Court that this was discussed during budget workshop, due to complaints of the office being too hot.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to accept the proposal from Efficiency Air in the amount of \$4,975.00 to come out of permanent improvement fund for air conditioning damper and ductwork at the Justice of the Peace Office, Precinct 2. Motion carried.

Clerk's note: A copy of proposal on file among exhibits of Commissioners' Court.

Receive revised appraisal of the Jackson County Fairgrounds, and take any necessary action

Judge Simons noted that there were some corrections to the description of the property. The revised appraisal was received by the Court.

Clerk's note: A copy of appraisal on file among exhibits of Commissioners' Court.

Consider Engagement letter with CapRisk to provide the required actuarial valuations and projections, supportive of the new GASB75 reporting requirements for "other postemployment benefits" (OPEB), and take any necessary action

Michelle Darilek, Auditor, advised the Court that the requirements have changed and in addition to a full valuation is now required every biennial a review of the valuation is required in the year between.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve engagement letter with CapRisk to provide the required actuarial valuations and projections, supportive of the new GASB75 reporting requirements for "other postemployment benefits" (OPEB). Motion carried.

Clerk's note: A copy of letter on file among exhibits of Commissioners' Court.

Consider disposal of surplus equipment and materials, and take any necessary action

A list of surplus equipment was submitted to the Court.

A motion was made by Comm. Karl, seconded by Comm. Hunt, to approve the disposal of listed surplus equipment and materials. Some to be disposed via sealed bid, some placed on Govdeals and some declared non-workable and possibly donated to a local business for childrens' activities Motion carried.

Clerk's note: A copy of list on file among exhibits of Commissioners' Court.

Consider purchase of All-In-One computer for District Clerk's Office partially out of District Clerk Technology and District Clerk Records Management, and take any necessary action

Sharon Mathis, District Clerk, advised the Court that there was enough money in the two funds to cover the cost.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the purchase of All-In-One computer for District Clerk's Office partially out of District Clerk Technology and District Clerk Records Management in an amount not to exceed \$1,500.00. Motion carried.

Clerk's note: A copy of cost on file among exhibits of Commissioners' Court.

Receive Jackson County Solid Waste Transfer Station's revised Site Operating Plan (SOP) as approved by Texas Commission on Environmental Quality (TCEQ), and take any necessary action

It was noted that final approval was received by TCEQ. A copy of the SOP is also at the Transfer Station and the Permitting Office

The Jackson County Solid Waste Transfer Station's revised Site Operating Plan (SOP) was received by the Court.

Consider Burn Ban, and take any necessary action

Judge Simons advised the Court that the KBDI was at 522. This item was passed.

Consider Application for County Road Crossing with Ganado Telephone Company on County Road 227, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Application for County Road Crossing with Ganado Telephone Company on County Road 227. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider Payment of County and precinct bills and court orders

It was noted there was one court order for postage in the amount of \$3,000.00.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to pay the County and Precinct bills and one court order. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the payroll changes. Motion carried.

Payroll changes as follows:

*COMMISSIONERS' COURT
PAYROLL CHANGES*

August 14, 2018

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Pence, Vance	Jail	Resignation	\$18.568	\$0.000	08/24/2018

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
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Receive various county reports, news and information

There were none.

Court recessed at 9:34am.

Court reconvened at 9:41am with full court present.

At which time the following proceedings were had:

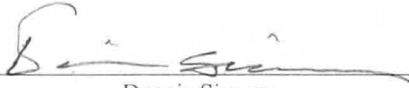
Budget Workshop to discuss 2018-2019 budget

The following department budgets were discussed:

Airport, Library, Justice of the Peace #1, JAWS pagers and cell phone reimbursements.

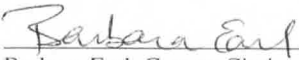
ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 10:18 am.
APPROVED this the 28th day of August, 2018.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**SPECIAL TERM
SPECIAL SESSION
AUGUST 15, 2018**

On this the 15th day of August, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Commissioners' Courtroom of the Jackson County Courthouse, Edna, Jackson County, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Tracy Burtshell	Deputy County Clerk

At which time the following proceedings were had.

Consider approval of County Payroll, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the County Payroll and vendor register for August 17, 2018. Motion carried.

Clerk's note: A copy of payroll on file among exhibits of Commissioners' Court.


Consider Payment of County and precinct bills and court orders, and take any necessary action

There were none.

ADJOURNMENT

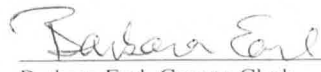
A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:01 am. Meeting **ADJOURNED.**

APPROVED this the 22nd day of August, 2018.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**REGULAR TERM
REGULAR SESSION
AUGUST 28, 2018**

On this the 28th day of August, 2018, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Tracy Burtschell	Deputy County Clerk

At which time the following proceedings were had.

Public Hearing to consider a plan for District Clerk's Technology Fund and Record Archive Fee to fund the preservation and restoration of the District Clerk's records

Public Hearing opened at 9:00am.

Public Hearing closed at 9:00am.

There were no comments from the public.

Consider approval of plan for Technology Fund and Record Archive Fee for District Clerk

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the plan for Technology Fund and Record Archive Fee for District Clerk. Motion carried.

Clerk's note: A copy of plan on file among exhibits of Commissioners' Court.

Public Hearing to consider a plan for County Clerk's Records Management and Preservation Fee and Record Archive Fee to fund the preservation and restoration of the County Clerk's records

Public Hearing opened at 9:02.

Public Hearing closed at 9:02.

There were no comments from the public.

Consider approval of plan for Records Management and Preservation Fee and Records Archive Fee for County Clerk

A motion was made by Comm. Karl, seconded by Comm. Bubela, to approve the plan for Records Management and Preservation Fee and Records Archive Fee for County Clerk. Motion carried.

Clerk's notes: A copy of plan on file among exhibits of Commissioners' Court.

Citizens Comments-Opportunity for the public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items.

(Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from August 14, 2018 and August 15, 2018 were submitted.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the minutes. Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2017 Budget, and take any necessary action

A motion was made by Comm. Hunt, seconded by Comm. Karl to approve the budget amendments. Motion carried.

Budget amendments as follows:

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8-27-2018 11:12 AM BUDGET ADJUSTMENT REGISTER PAGE: 1
PACKET: 00243-8-28-18
BUDGET CODE: CB-Current Budget
ORIGINAL PREVIOUS NEW BUDGET
FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
Budget Adj. # 001712 -----
10 436-4533 8/28/2018 COVER INDIGENT ATTO 10,000.00- 85,000.00 3,600.00- 71,400.00 25,204.53
LEGAL IND, DIST - 24TH
DEPT: COURT EXPENSE
10 436-4534 8/28/2018 COVER INDIGENT ATTO 10,000.00 50,600.00 3,600.00 64,200.00 3,922.00
LEGAL IND, DIST - 135TH
DEPT: COURT EXPENSE
10 466-4657 8/28/2018 COVER CO CT JURY 114.00- 500.00 0.00 386.00 386.00
PETIT JURY, J.P. COURT
DEPT: JURY
10 466-4655 8/28/2018 COVER CO CT JURY 144.00 1,200.00 0.00 1,344.00 30.00
PETIT JURY, COUNTY COURT
DEPT: JURY
Budget Adj. # 001713 -----
10 403-4310 8/28/2018 PROBATE TRAINING 1,000.00- 13,000.00 0.00 12,000.00 2,069.23
OFFICE SUPPLIES & EXPENSES
DEPT: COUNTY CLERK
10 403-4680 8/28/2018 PROBATE TRAINING 1,000.00 2,500.00 0.00 3,500.00 662.91
TRAVEL/TRAINING
DEPT: COUNTY CLERK
```

10 495-4680 8/28/2018 PURCH SCANNER REPLA 300.00- 5,300.00 1,192.00 6,192.00 31.58
 TRAVEL/TRAINING
 DEPT: COUNTY AUDITOR
 10 495-4310 8/28/2018 PURCH SCANNER REPLA 300.00 3,500.00 688.00- 3,112.00 207.23
 OFFICE SUPPLIES & EXPENSES
 DEPT: COUNTY AUDITOR
 10 552-4785 8/28/2018 COVER FUEL 300.00- 400.00 0.00 100.00 0.00
 UNIFORMS
 DEPT: CONSTABLE PRECINCT NO 2
 10 552-4360 8/28/2018 COVER FUEL 300.00 3,500.00 0.00 3,800.00 250.02
 FUEL
 DEPT: CONSTABLE PRECINCT NO 2
 10 595-4172 8/28/2018 INCREASED DISPOSAL 5,000.00- 41,879.00 3,473.00- 33,406.00 4,227.22
 SALARY, LANDFILL
 DEPT: SANITATION
 10 595-4540 8/28/2018 INCREASED DISPOSAL 5,000.00 90,000.00 0.00 95,000.00 11,180.00-
 DISPOSAL FEES
 DEPT: SANITATION
 8-27-2018 11:12 AM BUDGET ADJUSTMENT REGISTER PAGE: 2
 PACKET: 00243-8-28-18
 BUDGET CODE: CB-Current Budget
 ORIGINAL PREVIOUS NEW BUDGET
 FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
 Budget Adj. # 001713 -----
 10 600-4760 8/28/2018 COVER MISC OFFICE S 300.00- 660.00 0.00 360.00 280.00
 MAINT & SUPPORT/COMPUTERS
 DEPT: PERMITTING & INSPECTION
 10 600-4310 8/28/2018 COVER MISC OFFICE S 300.00 1,600.00 0.00 1,900.00 289.65
 OFFICE SUPPLIES & EXPENSE
 DEPT: PERMITTING & INSPECTION
 10 650-4680 8/28/2018 COVER PT THRU YR EN 505.00- 2,500.00 205.00- 1,790.00 481.05
 TRAVEL/TRAINING
 DEPT: COUNTY LIBRARY
 10 650-4180 8/28/2018 COVER PT THRU YR EN 505.00 14,000.00 0.00 14,505.00 1,679.83
 SALARY, PART/TIME SECRETARIES
 DEPT: COUNTY LIBRARY
 Budget Adj. # 001714 -----
 41 611-4380 8/28/2018 EXCUVATOR DEL & REP 1,285.00- 30,538.00 67,849.00 97,102.00 12,999.68
 ROAD MATERIALS
 DEPT: R & B # 1
 41 611-4770 8/28/2018 EXCUVATOR DEL & REP 285.00 1,000.00 0.00 1,285.00 65.00
 RENTAL
 DEPT: R & B # 1
 41 611-4375 8/28/2018 EXCUVATOR DEL & REP 1,000.00 35,000.00 11,022.00 47,022.00 2,649.37
 PARTS, SUPPLIES, REPAIRS
 DEPT: R & B # 1
 44 614-4381 8/28/2018 COVER PURCH SIGN PU 271.00- 104,350.00 9,717.00- 94,362.00 94,362.00
 ROAD MATERIALS - C/O
 DEPT: R & B # 4
 44 614-4385 8/28/2018 COVER PURCH SIGN PU 271.00 3,000.00 0.00 3,271.00 0.82
 SIGNS, SIGN BLANKS
 DEPT: R & B # 4
 Budget Adj. # 001715 -----
 10 334-3300 8/28/2018 CERTIFY & BUDGET FU 1,675.50 0.00 1,247.79 2,923.29- 0.00
 CHAPTER 19 FUNDS
 DEPT: STATE SHARED REVENUES
 10 499-4641 8/28/2018 CERTIFY & BUDGET FU 1,675.50 0.00 268.79 1,944.29 1,007.40
 VOTER REGISTRATION-CHAP 19
 DEPT: TAX ASSESSOR/COLLECTOR
 8-27-2018 11:12 AM BUDGET ADJUSTMENT REGISTER PAGE: 3
 PACKET: 00243-8-28-18
 BUDGET CODE: CB-Current Budget
 ORIGINAL PREVIOUS NEW BUDGET
 FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE
 Budget Adj. # 001715 -----
 41 370-3710 8/28/2018 CERTIFY & BUDGET FU 6,345.00 100.00- 0.00 6,445.00- 1,200.00
 UNCLASSIFIED REVENUE
 DEPT: MISCELLANEOUS REVENUES
 41 611-4355 8/28/2018 CERTIFY & BUDGET FU 6,345.00 20,000.00 0.00 26,345.00 9,455.00
 CULVERT, FLUMING & TILE
 DEPT: R & B # 1
 Budget Adj. # 001716 -----
 10 560-4770 8/28/2018 COVER THRU YR END 508.00- 8,500.00 0.00 7,992.00 924.57
 RENTAL
 DEPT: SHERIFF
 10 560-4044 8/28/2018 COVER THRU YR END 6,500.00- 48,037.00 2,500.00- 39,037.00 7,093.57
 SALARY, DEPUTIES
 DEPT: SHERIFF
 10 561-4360 8/28/2018 COVER THRU YR END 208.00- 1,000.00 701.00- 91.00 6.68
 FUEL
 DEPT: CORRECTIONS
 10 560-4185 8/28/2018 COVER THRU YR END 339.00- 2,500.00 0.00 2,161.00 2,161.00
 SALARY, DISPATCHER, PART TIME
 DEPT: SHERIFF
 10 560-4310 8/28/2018 COVER THRU YR END 481.00 8,600.00 23.00- 9,058.00 0.62
 OFFICE SUPPLIES & EXPENSES
 DEPT: SHERIFF
 10 560-4680 8/28/2018 COVER THRU YR END 364.00 12,000.00 500.00- 11,864.00 0.18
 TRAVEL/TRAINING
 DEPT: SHERIFF
 10 560-4750 8/28/2018 COVER THRU YR END 2.00 18,000.00 3,947.47 21,949.47 0.13
 REPAIR & MAINTENANCE
 DEPT: SHERIFF
 10 560-4360 8/28/2018 COVER THRU YR END 6,500.00 38,000.00 1,047.01 45,547.01 4,067.32
 FUEL
 DEPT: SHERIFF
 10 561-4648 8/28/2018 COVER THRU YR END 208.00 8,000.00 0.00 8,208.00 0.57
 INMATE, TRANSPORT EXP
 DEPT: CORRECTIONS
 PACKET NOTES:
 1715 - CERTIFY & BUDGET - CHAPTER 19 REIMBURSEMENT FOR
 CONFERENCE & JCCMD REIMB 1/2 OF TANK CAR CULVERT
 8-27-2018 11:12 AM BUDGET ADJUSTMENT REGISTER PAGE: 4
 PACKET: 00243-8-28-18
 BUDGET CODE: CB-Current Budget
 ORIGINAL PREVIOUS NEW BUDGET
 FUND ACCOUNT DATE DESCRIPTION ADJUSTMENT BUDGET ADJUSTMENTS BUDGET BALANCE

TOTAL NO. ADJUSTMENTS--REVENUE: 2 8,020.50
TOTAL NO. ADJUSTMENTS--EXPENSE: 32 8,050.50

TOTAL IN PACKET-- 16,071.00
*** BUDGET DEFICIT WARNINGS ***
FUND ACCOUNT NAME BALANCE
10 595-4540 DISPOSAL FEES 11,180.00-
TOTAL WARNINGS: 1
*** NO ERRORS ***
*** END OF REPORT ***

Consider Burn Ban, and take any necessary action

Judge Simons advised the Court that the KBDI average was 636.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to impose a Burn Ban for a period of 90 days unless removed by the Judge if conditions change. Motion carried.

Clerk's note: A copy of order on file among exhibits of Commissioners' Court.

Consider resolution adopting Investment Policy, Investment Strategies and Investment Officer for Jackson County, and take any necessary action

It was noted there were changes in the last legislature which resulted in some policy change.

A motion was made by Judge Simons, seconded by Comm. Belicek, to approve the resolution adopting Investment Policy, Investment Strategies and to continue Mary Horton, Treasurer, as Investment Officer for Jackson County. Motion carried.

Clerk's note: A copy of policies on file among exhibits of Commissioners' Court.

Consider appointing Election Judges for up-coming election year, and take any necessary action

A list of Election Judges was submitted to the Court by each party chair.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the list of Election Judges submitted by the party chairs. Motion carried.

Clerk's note: A copy of lists and order on file among exhibits of Commissioners' Court.

Consider 2018-2019 Holiday Schedule, and take any necessary action

A proposed list of thirteen holidays was submitted to the Court.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to approve the 2018-2019 Holiday Schedule as submitted. Motion carried.

Clerk's note: A copy of schedule on file among exhibits of Commissioners' Court.

Consider accepting the resignation of Laval Simons as Director of Emergency Services District #2 and appointing Roxana Crain for remainder of term, and take any necessary action

It was noted that the current term ends December 31, 2019. Laval Simons submitted a letter advising he was unable to attend the board meetings and requested the appointment of Roxana Crain.

A motion was made by Comm. Karl, seconded by Comm. Bubela, to accept the resignation of Laval Simons as Director of Emergency Services District #2, and to appoint Roxana Crain for the remainder of the term. Motion carried.

Consider Memorandum of Understanding between Texas A & M AgriLife Extension Service and Jackson County pertaining to Information Technology Services, and take any necessary action

Judge Simons advised the Court that this would authorize allow internet access to Texas A & M AgriLife Extension Service. It is a two year term ending August 31, 2020.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the Memorandum of Understanding between Texas A & M AgriLife Extension Service and Jackson County pertaining to Information Technology Services. Motion carried.

Clerk's note: A copy of memorandum on file among exhibits of Commissioners' Court.

Consider Memorandum of Understanding between Jackson County and Gulf Bend Center regarding Mental Health Deputy Program, and take any necessary action

Judge Simons noted this would provide expenditures not to exceed \$18,000.00 for fiscal year 2019 for Mental Health Deputies.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Memorandum of Understanding between Jackson County and Gulf Bend Center regarding Mental Health Deputy Program. Motion carried.

Clerk's note: A copy of memorandum on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) with Jackson Electric Cooperative on County Road 2241, Precinct 2, and take any necessary action

A motion was made by Comm. Bublea, seconded by Comm. Belicek, to approve the Application for County Road Crossing (Utilities) with Jackson Electric Cooperative on County Road 2241, Precinct 2. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider proposal from VCS Companies for Panic Button Antenna, and take any necessary action

Sheriff Louderback advised the Court that unforeseen problems occurred with the antenna. A motion was made by Comm. Belicek, seconded by Comm. Karl, to accept the proposal from VPS Companies for Panic Button Antenna to be paid from the Courthouse Security Fund. Motion carried.

Clerk's note: A copy of proposal on file among exhibits of Commissioners' Court.

Consider increase in amount paid for indigent burial, and take any necessary action

It was noted that the County currently pays \$300.00.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to increase the amount paid for indigent burial to \$600.00. Motion carried.

Discuss process of Road Material Bids, and take any necessary action

Discussion was had concerning problems with current process and possible alternatives. No action was taken.

Consider Treasurer's Report, and take any necessary action

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the Treasurer's Report. Motion carried.

Court approval as follows and entire report on file among exhibits of Commissioners' Court:

Consider Payment of County and precinct bills and court orders

It was noted there were no court orders.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to pay the County and Precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Karl to approve the payroll changes. Motion carried.

Payroll changes as follows:

*COMMISSIONERS' COURT
PAYROLL CHANGES*

August 28, 2018

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECT</u>
Martin, Kellie	J. P. Precinct #1	Resignation	\$11.000	\$0.000	08/1
Gaubatz, Mary	Treasurer	Resignation	\$19.178	\$0.000	08/2
Burttschell, Tracy	County Clerk / Treasurer	Transfer	\$16.750	\$17.250	09/0
Bailey, Jade	Jail	Length of service increase	\$15.500	\$17.500	08/1
DeWeese, Michelle	Jail	Part time	\$0.000	\$17.500	08/2
Lister, Brandon	Jail	Full time	\$15.500	\$16.992	08/2
Price, Justin	Jail	Length of service increase	\$15.500	\$17.500	08/1
Ramirez, Michael	Jail	Part time	\$0.000	\$17.500	0

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECT</u>
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Consider approval of County payroll, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the County Payroll and vendor list. Motion carried.

Clerk's note: A copy of payroll on file among exhibits of Commissioners' Court.

Receive various county reports, news and information

Judge Simons reminded the Court to complete road reports. CEU certificates were presented for Monica Foster and Lupe Lopez for Election Law Seminar. Andy Louderback, Sheriff addressed the possibility of possible closings of DPS Driver's License Offices.

Court recessed at 9:42am.
Court reconvened at 9:53am with full court present.

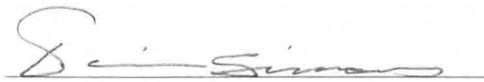
At which time the following proceedings were had:

Budget Workshop to discuss 2018-2019 budget

The following department budgets were discussed:
Extension Office, Justice of the Peace Offices, Tax Assessor/Collector, Sheriff's Office.

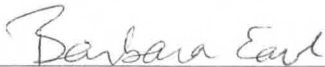
ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 10:05 am.
APPROVED this the 11th day of September, 2018.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas