

**REGULAR TERM
REGULAR SESSION
MAY 8, 2017**

On this the 8th day of May, 2017, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from April 24, 2017 were submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes.

Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2017 Budget, and take any necessary action

There were none.

Ratify Payroll Deduction Agreement with MASA, and take any necessary action

Judge Simons advised the Court that MASA had over ten county employees enroll in their program which met the requirements for payroll deductions.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to ratify the Payroll Deduction Agreement with MASA. Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider resolution adopting Investment Policy and Investment Strategies for Jackson County, and take any necessary action

It was noted that this was an annual requirement, and that there were no changes to the policy.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the resolution adopting Investment Policy and Investment Strategies for Jackson County. Motion carried.

Resolution as follows and entire policy on file among exhibits of Commissioners' Court:

**RESOLUTION TO ADOPT
INVESTMENT POLICY
FOR JACKSON COUNTY**

On this the 8th day of May 2017, the Commissioners of Jackson County, Texas, being in regular term, the following resolution was considered:


WHEREAS, the Jackson County Commissioners, in order to satisfy the statutory requirements of Local Government Code 116 and Government Code 2256 to define and adopt a written investment policy regarding the investments of funds under its control; and

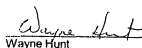
WHEREAS, the Jackson County wishes to comply with the Public Funds Investment Act; and

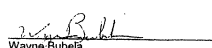
WHEREAS, the policy as presented this date emphasizes safety of principal and hereby supports the objectives and strategies of the policy; now, therefore,

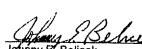
BE IT RESOLVED, that the Jackson County Investment Policy this date be adopted.

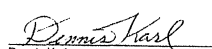
Adopted this 8th day of May 2017, by vote of this court.

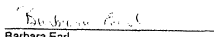

Dennis Simons
County Judge


Wayne Hunt
Commissioner, Precinct #1


Wayne Bubela
Commissioner, Precinct #2


Johnny Belicek
Commissioner, Precinct #3


Dennis Karl
Commissioner, Precinct #4


Barbara Earl
County Clerk

Consider Memorandum of Understanding between Jackson County and Gulf Bend Center regarding Mental Health Deputy Program, and take any necessary action

Andy Louderback, Sheriff, and Jeff Tunnell from Gulf Bend Center spoke to the Court about the program.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the Memorandum of Understanding between Jackson County and Gulf Bend Center regarding Mental Health Deputy Program and to authorize the Judge to sign. Motion carried.

Clerk's note: A copy of memorandum on file among exhibits of Commissioners' Court.

Receive Warranty Deed for 1.89 acres in Ganado, Texas for Precinct 2

The warranty deed was submitted to the Court.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to receive the Warranty Deed for 1.89 acres in Ganado, Texas for Precinct 2. Motion carried.

Clerk's note: A copy of deed on file among exhibits of Commissioners' Court.

Consider Payment of County and precinct bills and court orders

It was noted that there were no court orders.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to pay the County and Precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action


A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the payroll changes. Motion carried

Receive various county reports, news and information

Comm. Bubela reminded the Court that there would be a Clean-up Day at the Transfer Station on May 13.

ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Karl to adjourn at 9:10 am. **APPROVED** this the 22nd day of May, 2017.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**REGULAR TERM
REGULAR SESSION
MAY 22, 2017**

On this the 22nd day of May, 2017, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from May 8, 2017 were submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes.

Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2017 Budget, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the budget amendments. Motion carried.

Budget amendments as follows:

LINE ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	APPROPRIATE REVENUES	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 001502							
10 188-4854	5/22/2017	07 JURY & AC LI	2,100.00	15,000.00	78.00	15,782.00	11,498.00
Budget Adj. # 001503							
10 188-4857	5/22/2017	07 JURY & AC LI	780.00	390.00	78.00	378.00	10.00
10 188-4858	5/22/2017	07 JURY & AC LI	6,095.00	25,000.00	5,000.00	33,095.00	1,113.87
Budget Adj. # 001504							
10 191-1680	5/22/2017	ADJ. EXP NEW JUDGE	13.00	3,500.00	0.00	3,487.00	1,401.88
10 191-1690	5/17/2017	ADJ. EXP NEW JUDGE	10.00	3,200.00	0.00	3,190.00	0.42
Budget Adj. # 001505							
10 191-1680	5/22/2017	ADJ. EXP NEW JUDGE	190.00	4,100.00	918.00	4,182.00	3,141.88
10 191-1681	5/22/2017	ADJ. EXP NEW JUDGE	300.00	1,500.00	154.00	1,346.00	477.81
Budget Adj. # 001506							
10 191-1680	5/22/2017	ADJ. EXP NEW JUDGE	52.00	1,300.00	0.00	124.00	388.00
10 191-1681	5/22/2017	ADJ. EXP NEW JUDGE	332.00	570.00	0.00	1,412.00	1,412.00
Budget Adj. # 001507							
20 571-1001	5/22/2017	COVER DEFENSE	49,600.00	11,000.00	0.00	39,600.00	1,783.42

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	EXPENSE ENCUMBRANCES	NEW BUDGET	BUDGET BALANCE
25 572-4201	5/22/2017	COVER IDENTIFICATION	65.00-	2,418.00	3.00	2,353.00	447.93
FNS FUND, POST OFFICE DEPT: MAGIS SUPERVISOR							
25 572-4203	5/22/2017	COVER IDENTIFICATION	65.00-	3,025.00	3.00	2,960.00	1,733.54
FNS FUND, RETIREMENT DEPT: MAGIS SUPERVISOR							
25 572-4204	5/22/2017	COVER IDENTIFICATION	65.00-	21,276.00	0.00	20,176.00	7,783.00
CHILD EDUCATION CENTER DEPT: COMMUNITY PROGRAMS							
25 572-4205	5/22/2017	COVER IDENTIFICATION	65.00-	1,821.00	0.00	1,756.00	592.31
FNS FUND, POST OFFICE DEPT: COMMUNITY PROGRAMS							
25 572-4206	5/22/2017	COVER IDENTIFICATION	65.00-	2,078.00	0.00	1,913.00	662.79
FNS FUND, RETIREMENT DEPT: COMMUNITY PROGRAMS							
25 572-4207	5/22/2017	COVER IDENTIFICATION	283.00-	2,009.00	0.00	1,726.00	696.76
CAL. FRANCHISE IDENTIFICATION DEPT: FNS & POST ASSOCIATION							
25 572-4208	5/22/2017	COVER IDENTIFICATION	22.00-	153.00	0.00	131.00	45.11
FNS FUND, POST OFFICE DEPT: FNS & POST ASSOCIATION							
25 572-4209	5/22/2017	COVER IDENTIFICATION	24.00-	199.00	0.00	175.00	63.25
FNS FUND, RETIREMENT DEPT: FNS & POST ASSOCIATION							
25 572-4210	5/22/2017	COVER IDENTIFICATION	502.00-	0.00	3,478.00	3,196.00	0.00
EXT. TRAVEL - FEDERAL TRAVEL REGS DEPT: FNS & POST ASSOCIATION							
25 572-4211	5/22/2017	COVER IDENTIFICATION	3,241.00-	13,751.00	413.00-	16,141.00	797.00
INTERAGENCY - REVENUE DEPT: FNS & POST ASSOCIATION							
Budget Adj. # 01247							
43 424-4310	5/22/2017	COVER CASE IN PER	1,000.00-	1,000.00	0.00	0.00	0.00
FNS FUND DEPT: FNS & P							
43 424-4315	5/22/2017	COVER CASE IN PER	1,625.00-	1,625.00	0.00	2,919.00	1,294.25
LEGISLATIVE, FINANCIAL & TITLE DEPT: FNS & P							

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	EXPENSE ENCUMBRANCES	NEW BUDGET	BUDGET BALANCE
43 424-4360	5/22/2017	COVER CASE IN PER	100.00-	21,609.00	0.00	21,609.00	10,495.17
FNS FUND DEPT: FNS & P							
43 424-4375	5/22/2017	COVER CASE IN PER	17,000.00-	18,219.00	0.00	16,500.00	8,107.11
FNS FUND, RETIREMENT DEPT: FNS & P							
43 424-4379	5/22/2017	COVER CASE IN PER	100.00-	1,100.00	0.00	4,000.00	231.57
FNS FUND, RETIREMENT DEPT: FNS & P							
Budget Adj. # 02208							
10 372-3235	5/22/2017	CERTIFY & BUDGET	1,000.00	0.00	2,450.00	3,450.00-	2,127.13
LIBRARY FUND DEPT: STATE FUND							
10 424-4332	5/22/2017	CERTIFY & BUDGET	1,000.00	0.00	0.00	1,000.00-	1,000.00
FNS FUND DEPT: LIBRARY							
10 324-3240	5/22/2017	CERTIFY & BUDGET	205,000.00	0.00	0.00	215,000.00-	0.00
HOSPITALITY & RECEPTION DEPT: STATE FUND							
10 424-4330	5/22/2017	CERTIFY & BUDGET	200,000.00	0.00	0.00	390,000.00-	245,548.89
CAPITAL FUND DEPT: LIBRARY							
Budget Adj. # 02209							
10 424-4360	5/22/2017	COVER CASE IN PER	8.00	1,111.00	0.00	1,119.00	0.00
CAPITAL FUND DEPT: LIBRARY							
10 424-4310	5/22/2017	COVER CASE IN PER	8.00-	16,000.00	0.00	15,992.00	4,831.35
CAPITAL FUND DEPT: LIBRARY							
10 424-4360	5/22/2017	COVER CASE IN PER	592.00-	3,400.00	0.00	3,400.00	100.00
CAPITAL FUND DEPT: LIBRARY							
10 424-4370	5/22/2017	COVER CASE IN PER	542.00-	1,111.00	0.00	1,111.00	1,111.00
CAPITAL FUND DEPT: LIBRARY							

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	EXPENSE ENCUMBRANCES	NEW BUDGET	BUDGET BALANCE
33 314-3150	5/22/2017	ADDITIONAL COMPUTER MAINT	11.00	2,174.00	0.00	6,216.00	0.00
MAINT & REPAIRS DEPT: FINANCIAL MANAGEMENT							
33 314-3150	5/22/2017	ADDITIONAL COMPUTER MAINT	11.00-	369.00	0.00	488.00	456.00
MAINT & REPAIRS DEPT: FINANCIAL MANAGEMENT							
1500 - CERTIFY & BUDGET - COVER ADJUST FOR REVENUE IN THE 1000 - CERTIFY & BUDGET - COVER ADJUST FOR REVENUE IN THE 1000 - CERTIFY & BUDGET - COVER ADJUST FOR REVENUE IN THE							
				TOTAL TO BE REVENUE-REVENUE	2	206,660.00	
				TOTAL TO BE REVENUE-REVENUE	3	106,000.00	
				TOTAL TO BE REVENUE		312,660.00	

*** B. BARRISTER ***
 *** 5/22/2017 ***
 *** 1000 OF REVENUE ***

Consider approving library using certified payment card services for patron transactions, and take any necessary action

Cherie Robinson, Library Director, addressed the Court and expressed the need to use the certified payment card service to better serve her patrons as well as improve fee collections.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve the use of certified payment card services by the library for patron transactions. Motion carried.

Consider approving to increase Irrevocable Letter of Credit No. 648 by \$220.55 to \$17,185.83 and related loan documents with Prosperity Bank for Transfer Station closing costs as required by TCEQ, and take any necessary action

Judge Simons noted there was an application to amend letter of credit with a renewal fee of \$171.86.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the increase Irrevocable Letter of Credit No. 648 by \$220.55 to \$17,185.83 and related loan documents with Prosperity Bank for Transfer Station closing costs as required by TCEQ, pay the amendment fee of \$171.86, and authorize the Judge to sign. Motion carried.

Clerk's note: A copy of letter on file among exhibits of Commissioners' Court.

Receive Jackson County Emergency Service District No. 2 Financial Statements for the Year Ended September 30, 2016, and take any necessary action

The Financial Statements were submitted to the Court. Judge Simons advised the Court that it was a clean audit. The Financial Statements were received by the Court.

Clerk's note: A copy of statements on file among exhibits of Commissioners' Court.

Consider receiving bids and purchase/trade-in of Maintainer for Precinct 1, and take any necessary action

Comm. Hunt noted that Hendrix Rentals, LLC submitted the lowest bid, and that there was enough money in capital outlay to cover the cost.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to purchase the 2005 Volvo Maintainer from Hendrix Rentals, LLC in the amount of \$56,500.00 with a trade-in of \$30,000.00 for a total purchase price of \$26,500.00. Motion carried.

Clerk's note: A copy of bids on file among exhibits of Commissioners' Court.

Consider Treasurer's Report, and take any necessary action

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the Treasurer's Report. Motion carried.

Report approval as follows and entire report on file among exhibits of Commissioners' Court:



MINUTES OF COUNTY FINANCES
TREASURER'S REPORT

IN THE MATTER OF COUNTY FINANCES
IN THE HANDS OF
MARY HORTON, TREASURER
OF JACKSON COUNTY, TEXAS

COMMISSIONERS' COURT
JACKSON COUNTY, TEXAS
IN REGULAR SESSION
MAY TERM 2017

IN ACCORDANCE with Section 114.026, Local Government Code, we, the undersigned, constituting the entire Commissioners' Court of said County, certify that on the 22nd day of May 2017, at the Regular term of Court, we compared and examined the monthly report of Mary Horton, Treasurer of Jackson County, Texas, for April 2017, and finding the same correct, entered an order in the Minutes approving said report, which states total cash and other assets on hand as: \$8,728,579.08.

Dennis Simons, County Judge

Wayne Huft, Commissioner Pct. #1

Wayne Bubela, Commissioner Pct. #2

Johnny E. Belicek, Commissioner Pct. #3

Dennis Karl, Commissioner Pct. #4

SWORN TO AND SUBSCRIBED BEFORE ME, by Dennis Simons, County Judge, and County Commissioners of said Jackson County, each respectively, on this the 22nd day of May A.D., 2017.

FILED FOR RECORD THIS the 22nd day of May A.D., 2017, and recorded on the 22nd day of May A.D., 2017.

Barbara Earl, County Clerk and
Ex-Officio Clerk of the Commissioners'
Court in and for Jackson County, Texas

By: _____
Deputy

Consider Payment of County and precinct bills and court orders

It was noted that there was one court order for the Jackson County Sheriff's Office in the amount of \$250.00 for an advertisement in the Jackson County Herald Tribune.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to pay the County and Precinct bills and one court order. Motion carried.

Consider payroll changes, if any, and take any necessary action

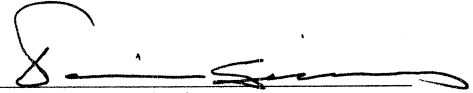
A motion was made by Comm. Hunt, seconded by Comm. Bubela, to approve the payroll changes. Motion carried

Receive various county reports, news and information

Judge Simons informed the Court that Sheriff Louderback was currently in Austin, TX supporting a resolution to dedicate a 2 mile stretch of road to Trooper Bill Davidson. Monica Foster, Tax Assessor/Collector noted that an error in software led to incorrect tax invoices being mailed, and that her office was currently working to fix the problem. Comm. Belicek updated the Court on the generator project. Comm. Bubela reminded the Court that hurricane season starts June 1, and encouraged all department heads to have all protocols in place in case of disaster.

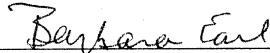
ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Karl to adjourn at 9:16 am.
APPROVED this the 12 day of June, 2017.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas