

**SPECIAL TERM
SPECIAL SESSION
DECEMBER 6, 2017**

On this the 6th day of December, 2017, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Special Term, Special Session, thereof, at the Commissioners' Courtroom of the Jackson County Courthouse, Edna, Jackson County, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Consider approval of County Payroll, and take any necessary action

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the County Payroll for December 8, 2017. Motion carried.

Consider Payment of County and precinct bills and court orders, and take any necessary action

Mary Horton, Treasurer, submitted a request for reimbursement to the jury fund for payment of jurors.

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the reimbursement of jury funds. Motion carried.

ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Hunt to adjourn at 9:04 am. Meeting **ADJOURNED**.

APPROVED this the 12th day of December, 2017.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**REGULAR TERM
REGULAR SESSION
DECEMBER 12, 2017**

On this the 12th day of December, 2017, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for the public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from November 28, 2017 and December 6, 2017 were submitted to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes.

Motion carried.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2017 Budget, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek to approve the budget amendments. Motion carried.

Budget amendments as follows:

12-09-2017 2:48 PM PACKET: 0019-12/12/17 BUDGET CODE: BY-UNIT YEAR		PRELIMINARY BUDGET ADJUSTMENT REGISTER					PAGE: 1
FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	

Budget A63, # 001646							
10 343-1414	12/12/2017	CERTIFY & BUDGET 00 GOLF BEND MENTAL HEALTH COURT DEPT: OTHER FEES	214.94	0.00	0.00	214.94	
10 560-4184	12/12/2017	CERTIFY & BUDGET 00 SALARY, DEPOSITS, PART TIME DEPT: SHERIFF	103.68	5,000.00	0.00	5,103.68	
10 560-4181	12/12/2017	CERTIFY & BUDGET 00 FRO BENE, BOD FRO TARIFF DEPT: SHERIFF	18.92	59,100.00	0.00	59,118.92	
10 560-6180	12/12/2017	CERTIFY & BUDGET 00 FUNG. DEPT: SHERIFF	112.48	34,000.00	0.00	34,112.48	

Budget A63, # 001644							
10 500-1000	12/12/2017	COVER BURCH OF GAS UNCLASSIFIED DEPT: TELEPHONE	71.00	3,107.00	0.00	3,178.00	
10 560-6780	12/12/2017	COVER BURCH OF GAS REPAIR AND MAINTENANCE DEPT: TELEPHONE	71.00	0.00	0.00	71.00	

Budget A63, # 001647							
43 613-5181	12/12/2017	COVER BURCH OF AIR ROAD MATERIALS, C/O DEPT: R & B 3	2,000.00	59,940.00	0.00	61,940.00	
43 613-5180	12/12/2017	COVER BURCH OF AIR CAPITAL OUTLAY DEPT: R & B 3 FACTORY INVENT.	2,000.00	0.00	0.00	2,000.00	
				TOTAL NO. ADJUSTMENTS--REVENUES	1	214.94	
				TOTAL NO. ADJUSTMENTS--EXPENSES	7	214.94	
				TOTAL IN PACKET--		429.88	
*** NO MARKINGS ***							
*** NO EDGES ***							
*** END OF REPORT ***							

Consider purchase of election equipment and related agreement, and take any necessary action

Barbara Earl, County Clerk; Sarita DeLaGarza, Deputy County Clerk; and Matt Kunz with ES&S spoke to the Court regarding different options for purchasing election equipment. The equipment is on Buy Board Contract #542-17.

A motion was made by Judge Simons, seconded by Comm. Bubela, to purchase election equipment consisting of 8 scanners, 28 voting machines in the amount of \$137,745.52 to be paid over a 4 year contract (\$35,972.82 per year), with approximately \$30,000.00 to come from the budgeted funds, \$1,000.00 to come from elections administration funds and the balance to come from unallocated. Motion carried.

Clerk's note: A copy of bids on file among exhibits of Commissioners' Court.

Consider approval to apply for grant with Tocker Foundation in the amount of \$1,504.50 to update Library reference collection, and take any necessary action

Cherie Robinson, Library Director, advised the Court that the current reference collection was from 2011. State Library recommends replacement every six years.

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to apply for the grant with Tocker Foundation in the amount of \$1,504.50 to update the Library reference collection. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider appointing Director Positions for Emergency Service District #1, and take any necessary action

Judge Simons advised the Court that the current directors, Richard Koch and Bernice Fikes, were the only applications submitted.

A motion was made by Comm. Karl, seconded by Comm. Belicek, to reappoint Richard Koch and Bernice Fikes to Director Positions for Emergency Service District #1. Motion carried.

Consider appointing Director Positions for Emergency Service District #2, and take any necessary action

Judge Simons advised the Court that the current directors, Charles Taylor and Laval Simons were the only applications submitted as of this time leaving one position vacant for appointment.

A motion was made by Comm. Karl, seconded by Comm. Bubela, to reappoint Charles Taylor and Laval Simons to Director Positions for Emergency Service District #2. Motion carried.

Consider appointing Director Positions for Emergency Service District #3, and take any necessary action

Judge Simons advised the Court that the current directors, Lawrence Prince, Jake Srp and Jason Chandler were the only applications submitted.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to reappoint Lawrence Prince, Jake Srp and Jason Chandler to Emergency Service District #3. Motion carried.

Consider appointment to Appraisal District Board of Directors for 2-year term ending December 31, 2019, and take any necessary action

Judge Simons advised the Court that this position was for a voting member of the Board. Donna Atzenhoffer previously served as a voting member though automatically on the board as a non-voting member due to her position as Tax Assessor Collector. Current Tax Assessor Collector, Monica Foster, recommended that the Tax Assessor Collector remains a non-voting member and someone from the public be appointed as a voting member.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to appoint Donna Atzenhoffer to Appraisal District Board of Directors for 2-Year term ending December 31, 2019. Motion carried.

Consider changing Commissioners Court date from December 26, 2017 to December 20, 2017, and take any necessary action

It was noted that December 26, 2017 fell on a county holiday.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to change the Commissioners' Court date from December 26, 2017 to December 20, 2017. Motion carried.

Consider approving Primary Election Joint Resolution, and take any necessary action

Barbara Earl, County Clerk, submitted the resolution to the Court signed by both party chairs.

A motion was made by Comm. Hunt, seconded by Comm. Bubela to approve the Primary Election Joint Resolution. Motion carried.
Resolution as follows:

JOINT RESOLUTION AND STATISTICAL INFORMATION FOR JOINT PRIMARY
JOINT RESOLUTION

WHEREAS, the Democratic Party of Jackson County, Texas, and the
Republican Party of Jackson County, Texas, desire to enter into a 2017 Joint
Primary Election Services Contract with the Jackson County Election Administrator/
County Clerk, as the County Election Officer.

AND WHEREAS, the Commissioners Court of Jackson County, Texas desires to give
authorization for said Contract.

NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS COURT OF
Jackson COUNTY, TEXAS, THAT:

Said Commissioners Court authorizes a Joint Contract by and among, Heidi Vonnahme,
Democratic Party Chair, and Liquid Vonnahme, Republican County Chair, and
Barbara Earl, County Election Officer of Jackson County, Texas, for the conduct and
supervision of the Jackson County Joint Primary Election on March 7, 2017,
and the Jackson County Joint Primary Runoff Election, if necessary, on April 23, 2017.

PASSED AND APPROVED, THIS 12th DAY OF Dec, 2017.

[Signature]
Signature of County Judge

[Signature]
Signature of Commissioner, Precinct 1

[Signature]
Signature of Commissioner, Precinct 2

[Signature]
Signature of Commissioner, Precinct 3

[Signature]
Signature of Commissioner, Precinct 4

[Signature] County Democratic Party

[Signature] County Republican Party

By: [Signature], County Chair

By: [Signature], County Chair

County Elections Official

By: [Signature], County Election Administrator/County Clerk

FILED 12-12-17 @ 1:15 PM
BARBARA EARL, Clerk of County Court
JACKSON COUNTY, TEXAS
By: [Signature]

Receive submission of Annual Municipal Solid Waste (MSW) Annual Report Required by Texas Commission on Environmental Quality and Auditor's annual review of the Jackson County Transfer Station and Recycling Center

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to receive the submission of Annual Municipal Solid Waste (MSW) Annual Report Required by Texas Commission on Environmental Quality and Auditor's annual review of the Jackson County Transfer Station and Recycling Center. Motion carried.

Clerk's note: A copy of report on file among exhibits of Commissioners' Court.

Consider TCEQ Permit Modification to update Standard Operating Procedures to more accurately reflect actual practices, and take any necessary action

Michelle Darilek, Auditor, advised the Court that minor changes were made.

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the TCEQ Permit Modification to update Transfer Station and Recycling Center's Standard Operating Procedures to more accurately reflect actual practices. Motion carried.

Clerk's note: A copy of modification on file among exhibits of Commissioners' Court.

Consider Application for County Road Crossing (Utilities) with Ganado Telephone Co., on County Road 229, Precinct 2, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the Application for County Road Crossing (Utilities) with Ganado Telephone Co., on County Road 229, Precinct 2. Motion carried.

Clerk's note: A copy of application on file among exhibits of Commissioners' Court.

Consider removal of mobile home and other personal property from Airport property, and take any necessary action

A motion was made by Comm. Karl, seconded by Comm. Belicek, to authorize the County Judge to send a letter to the property owners requesting removal of property. Motion carried.

Consider Payment of County and precinct bills and court orders

Michelle Darilek, Auditor, advised the Court there was one court order to Efficiency Air to pay for an air conditioner for the Judge and District Attorney's offices.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to pay the County and Precinct bills and one court order. Motion carried.

Consider payroll changes, if any, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Hunt to approve the payroll changes. Motion carried.

Payroll changes as follows:

**COMMISSIONERS' COURT
PAYROLL CHANGES**

December 12, 2017

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Emerson, Krissa	District Clerk	Length of service increase	\$16.360	\$16.800	12/17/2017
Garza, Julie	District Clerk	Length of service increase	\$17.000	\$17.176	12/17/2017
Bures, Kari	Auditor	Length of service increase	\$14.577	\$15.300	12/30/2017
Zajicek, Raymond	Transfer Station	Retirement	\$17.816	\$0.000	12/31/2017

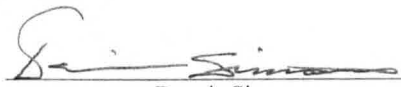
<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
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Receive various county reports, news and information

Judge Simons advised the Court that Rick McClure was in the process of obtaining a vertical guidance survey for the airport. Mr. McClure plans to ask for donations and host fundraisers to repay the county's cost of the 90/10 split with TxDOT. Comm. Bubela reminded the Court of the Judge's and Commissioners' conference to be held in Edna on Thursday. Michelle Darilek, Auditor, advised the Court that the State SAVNS/VINE grant has not yet been received.

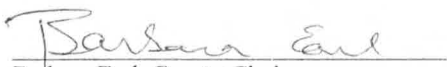
ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 9:50 am. **APPROVED** this the 20th day of December, 2017.



Dennis Simons
County Judge

ATTEST:



Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas

**REGULAR TERM
REGULAR SESSION
DECEMBER 20, 2017**

On this the 20th day of December, 2017, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Dennis Simons	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Johnny Belicek	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Barbara Earl	County Clerk

At which time the following proceedings were had.

Citizens Comments-Opportunity for the public to address Commissioner's Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any

The minutes from December 12, 2017 were submitted to the Court. Comm. Belicek noted two corrections to be made.

A motion was made by Comm. Belicek, seconded by Comm. Bubela to approve the minutes with noted corrections. Motion carried.

Consider approval of County payroll, and take any necessary action

A motion was made by Comm. Bubela, seconded by Comm. Belicek, to approve County payroll and vendor payments. Motion carried.

Clerk's note: A copy of payroll on file among exhibits of Commissioners' Court.

Consider Budget amendments, line-item transfers and revenue certifications for FY 2017 Budget, and take any necessary action

There were none.

Consider appointing Jackson County Navigation District Directors to a four-year term ending December 31, 2021, and take any necessary action

Judge Simons advised the Court that the current directors, Gary Olson, Clarence Shomberg and Robert Shoemate were requesting reappointment.

A motion was made by Judge Simons, seconded by Comm. Karl, to reappoint Gary Olson, Clarence Shomberg and Robert Shoemate as Jackson County Navigation District Directors to a four-year term ending December 31, 2021. Motion carried.

Consider the Payment Card Industry (PCI) Standards of Self Compliance Questionnaire as required for Texas.gov partner agencies (Texas Online Registration Renewal: IVTRS), and take any necessary action

It was noted that this was an annual requirement for the Tax Assessor/Collectors office.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve the Payment Card Industry (PCI) Standards of Self Compliance Questionnaire as required for Texas.gov partner agencies (Texas Online Registration Renewal: IVTRS). Motion carried.

Clerk's note: A copy of questionnaire on file among exhibits of Commissioners' Court.

Consider approving to change the Mobile Home Escrow Bank Account to a prepayment account at the Tax Assessors Collector's Office, and take any necessary action

Monica Foster, Tax Assessor/Collector, advised the Court that this would allow tax payers to make payments on their taxes throughout the year as opposed to one lump sum.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve changing the Mobile Home Escrow Bank Account to a prepayment account at the Tax Assessors Collectors' Office. Motion carried.

Consider approving contract with ES&S for voting machines, and take any necessary action

Barbara Earl, County Clerk, submitted the contract to the Court and advised that it was approved by the Secretary of State's Office as required.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the contract and related lease purchase agreement with ES&S for voting machines, and authorize the Judge to sign. Motion carried.

Clerk's note: A copy of contract and lease purchase agreement on file among exhibits of Commissioners' Court.

Consider FY 2018 County Assistance Program through Texas Department of Transportation, and take any necessary action

Judge Simons noted that the funds/materials would be distributed equally among the precincts.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the FY 2018 County Assistance Program through Texas Department of Transportation and authorize the Judge to sign. Motion carried.

Clerk's note: A copy of approval on file among exhibits of Commissioners' Court.

Consider extension of agreement with CapRisk Consulting Group to provide the actuarial valuation and projections in support of required GASB Statement No. 45 reporting for "other (than pension) postemployment benefits" (OPEB), and take any necessary action

It was noted that this was required every two years due to the health insurance benefits offered to retirees.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to approve the extension of agreement with CapRisk Consulting Group to provide the actuarial valuation and projections in support of required GASB Statement No. 45 reporting for "other (than pension) postemployment benefits" (OPEB). Motion carried.

Clerk's note: A copy of agreement on file among exhibits of Commissioners' Court.

Consider approval of FEMA Public Assistance Alternative Procedures for Direct Administrative Costs, and take any necessary action

Michelle Darilek, Auditor, advised the Court that this would allow the County to do a 5% direct administrative cost rather than submit number of hours per project.

A motion was made by Comm. Hunt, seconded by Comm. Bubela, to approve the FEMA Public Assistance Alternative Procedures for Direct Administrative Costs. Motion carried.

Clerk's note: A copy of policy on file among exhibits of Commissioners' Court.

Consider approval of FEMA Public Assistance Alternative Procedures Pilot Program for Debris Removal, and take any necessary action

Michelle Darilek, Auditor, advised the Court this would allow for partial reimbursement for straight time worked in addition to overtime worked for debris removal.

A motion was made by Comm. Belicek, seconded by Comm. Hunt to approve the FEMA Public Assistance Alternative Procedures Pilot Program for Debris Removal. Motion carried.

Clerk's note: A copy of approval on file among exhibits of Commissioners' Court.

Consider copier contracts for all departments, and take any necessary action

Michelle Darilek, Auditor, noted that renewing all contracts at this time would result in a net savings of approximately \$2,000 for the year.

A motion was made by Comm. Belicek, seconded by Comm. Karl, to approve copier contracts for all departments. Motion carried.

Clerk's note: A copy of contracts on file among exhibits of Commissioners' Court.

Consider acceptance of 7 ½' pre-lighted Christmas tree valued at \$300.00, and take any necessary action

Michelle Darilek, Auditor, advised the Court that Mr. and Mrs. Emil Kovar offered to donate the tree to the County.

A motion was made by Comm. Karl, seconded by Comm. Bubela to accept the 7 ½' pre-lighted tree valued at \$300.00. Motion carried.

Consider appointing Director Position for Emergency Service District #2, and take any necessary action

It was noted that the ESD had submitted a letter requesting the appointment of Mark Greenwalt.

A motion was made by Comm. Karl, seconded by Comm. Belicek, to appoint Mark Greenwalt to Director Position for Emergency Service District #2. Motion carried.

Clerk's note: A copy of letter on file among exhibits of Commissioners' Court.

Hear presentation and consider hiring outside counsel to assist with the recovery of damages caused by the opioid crisis, and take any necessary action

Craig Brown with Simon, Green, Stone, Panatier Bartlett; and Cappolino, Dodd & Krebs spoke to the Court about the opioid crisis. No action was taken.

Consider Treasurer's Report, and take any necessary action

Mary Horton, Treasurer, submitted the Treasurer's Report to the Court.

A motion was made by Comm. Belicek, seconded by Comm. Bubela, to approve the Treasurer's Report.

Report approval as follows and entire report on file among exhibits of Commissioners' Court:



MINUTES OF COUNTY FINANCES
TREASURER'S REPORT

IN THE MATTER OF COUNTY FINANCES
IN THE HANDS OF
MARY HORTON, TREASURER
OF JACKSON COUNTY, TEXAS
IN ACCORDANCE with Section 114.026, Local Government Code, we, the undersigned,
constituting the entire Commissioners' Court of said County, certify that on the 20th day of
December 2017, at the Regular term of Court, we compared and examined the monthly report of
Mary Horton, Treasurer of Jackson County, Texas, for November 2017, and finding the same
correct, entered an order in the Minutes approving said report, which states total cash and other
assets on hand as: \$5,223,174.21.

COMMISSIONERS' COURT
JACKSON COUNTY, TEXAS
IN REGULAR SESSION
DECEMBER TERM 2017

Dennis Simons, County Judge

Wayne Hunt, Commissioner Pct. #1

Wayne Bubela, Commissioner Pct. #2

Jimmy E. Belicek, Commissioner Pct. #3

Dennis Karl, Commissioner Pct. #4



SWORN TO AND SUBSCRIBED BEFORE ME, by Dennis Simons, County Judge, and County
Commissioners of said Jackson County, each respectively, on this the 20th day of December A.D.,
2017.
FILED FOR RECORD THIS the 20th day of December A.D., 2017, and recorded on the 20th day of
December A.D., 2017.

Attest: Barbara Earl, County Clerk

Barbara Earl, County Clerk and
Ex-Officio Clerk of the Commissioners'
Court in and for Jackson County, Texas

By: _____
Deputy

Consider Payment of County and precinct bills and court orders

Michelle Darilek, Auditor, advised the Court there were two court orders.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to pay the County and Precinct bills and court orders. Motion carried.

Consider payroll changes, if any, and take any necessary action

There were none.

Receive various county reports, news and information

Judge Simons submitted verification of completion of required education hours for Monica Foster, Tax Assessor/Collector, as well as for himself. Comm. Bubela advised the Court that Mr. Glass submitted information concerning the appraisal of the fairgrounds.

ADJOURNMENT

A motion was made by Comm. Belicek, seconded by Comm. Bubela to adjourn at 10:05 am. APPROVED this the 9th day of January, 2018.

Dennis Simons
County Judge

ATTEST:

Barbara Earl, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas